

**PEASE DEVELOPMENT AUTHORITY**  
**Thursday, August 18, 2016**

**PUBLIC AGENDA**

**Time: 8:00 a.m.**

**Place: 55 International Drive, Pease International Tradeport**  
**Portsmouth, New Hampshire**

**AGENDA**

- I. Call to Order
- II. Acceptance of Meeting Minutes: June 16, 2016\*
- III. Public Comment
- IV. Old Business
- V. Finance
  - A. Financial Reports
    - 1. Operating Results (Preliminary) for 12 Month Period Ending June 30, 2016\*
    - 2. Nine Month Cash Flow Projections to April 30, 2017\*
- VI. Leases
  - A. Reports
    - 1. Pioneer New Hampshire LLC\*
    - 2. Two International Group, LLC\*
    - 3. One New Hampshire Avenue LLC\*
    - 4. Galileo RMF, LLC – Port City Air\*
  - B. Approvals\*\*\*
    - 1. Kanerd Development, LLC – Lease Amendment – 166 Corporate Drive
    - 2. Spyglass Development, LLC – 30 New Hampshire Ave
    - 3. 119 International Drive, LLC
- VII. Signs
  - A. Reports
    - 1. NextLevelNow, Inc. – 16 Pease Blvd.\*
  - B. Approvals
    - 1. 73 Corporate Drive at Pease, LLC\*\*\* (Lamson)
- VIII. Contracts/Agreements
  - A. Reports\*
    - 1. Dell Marketing, LP - Computers
    - 2. Messer Truck Equipment – Dump Body
    - 3. Portsmouth Quality Flooring – 16 Pease Blvd.
    - 4. Hoyle Tanner & Associates – Obstruction Removal
    - 5. Ransom Consulting Inc. – Frank Jones Well

- B. Approvals
  - 1. AboutGolf – Simulator Upgrade\* (Bohenko)

IX. Executive Director's Reports/Approvals

- A. Reports
  - 1. Golf Course Operations
  - 2. Airport Operations
    - a) PSM
    - b) Skyhaven Airport
      - (1) SAAC Annual Report\*
    - c) Noise Line Reports
      - (1) June, 2016\*
      - (2) July, 2016\*

- B. Approvals
  - 1. Bills for Legal Services\* (Allard)

X. Division of Ports and Harbors

- A. Reports
  - 1. Piscataqua Maritime Commission – Waiver of Wharfage/Dockage\*
- B. Approvals
  - 1. Pda 300/Various – Final Adoption\* (Loughlin)
  - 2. Pda 500/Various – Final Adoption\* (Preston)
  - 3. Pda 600/Various – Conditional Approval\* (Torr)
  - 4. XI Northeast Fishery Sector, Inc. – ROE Extension\* (Bohenko)
  - 5. Independent Boat Haulers – Right of Entry\* (Lamson)
  - 6. Diesel Direct – Right of Entry\* (Loughlin)
  - 7. Bills for Legal Services\* (Torr)

XI. Special Events

- A. Report\*
  - 1. Danielle's Dash – 5k Road Race
  - 2. St. Charles Children's Home – 5k Road Race
  - 3. Fox Point 5 Miler Road Race
  - 4. Bottomline Technologies – 5k Road Race

XII. New Business

XIII. Upcoming Meetings

Finance Committee	Sept. 12, 2016
Board of Directors	Sept. 15, 2016

**All Meetings begin at 8 a.m. unless otherwise posted.**


XIV. Directors' Comments

XV. Non-Public Session\* (Allard)

XVI. Vote of Confidentiality\* (Loughlin)

XVII. Adjournment

XVIII. Press Questions

- \* Related Materials Attached
- \*\* Related Materials Previously Sent
- \*\*\* Related Materials will be provided under separate cover
- + Materials to be distributed at Board Meeting
-  Confidential Materials

**PEASE DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Thursday, June 16, 2016**

Presiding: George M. Bald, Chairman  
Present: Robert A. Allard, Treasurer; John P. Bohenko; Margaret F. Lamson; Peter J. Loughlin, Vice Chairman; Robert F. Preston; and Franklin G. Torr  
Attending: David R. Mullen, PDA Executive Director; Lynn Marie Hinchee, PDA Deputy Director/General Counsel; PDA staff members; members of the public;

**I. Call to Order**

Chairman Bald called the meeting to order at 8:04 a.m. in the Board conference room at 55 International Drive, Pease International Tradeport, Portsmouth, New Hampshire.

**II. Acceptance of Meeting Minutes: May 19, 2016**

Director Loughlin moved and Director Lamson seconded that **The Pease Development Authority Board of Directors hereby accept the Minutes of the May 19, 2016 Board meeting.** Discussion: None. Disposition: Resolved by unanimous vote for; motion carried.

**III. Public Comment**

There were no comments from the public.

**IV. Old Business**

No old business was brought before the Board.

**V. Finance**

**A. Financial Reports**

**1. Operating Results for the Ten Month Period Ending April 30, 2016**

Irv Canner, PDA Director of Finance, reported on the status of the PDA FY 2016 finances for the ten month period ending April 30, 2016. The overall trend shows that operating revenues are on budget while operating expenses are under budget due to delayed invoicing including winter snow work. Operating expenses are expected to end the year at approximately 5% under budget. The 2016 external audit begins on June 20, 2016. Physical inventories at PDA facilities will be conducted on June 30, 2016. Mr. Canner reviewed the variances in line item operating expenses, including payroll expenses. A review of the variances in operating revenues included fuel sales and golf merchandise. The cost of goods sold at the Golf Shop is currently ahead of budget for the same period last year. The review variances in operating expenses included the cost of utilities, professional services, and fuel. PDA's interest expense is below budget.

The Balance Sheet shows that overall cash balance has increased by approximately \$800,000 since June, 2015. PDA spent approximately \$1.2 million for construction projects including runway work at Skyhaven Airport ("DAW"), the Golf Course Clubhouse kitchen, and street lighting. PDA is waiting for information from the State regarding PDA's pension obligations before a reconciliation of the pension can be done. The Business Units shows that as of May 30<sup>th</sup>, enplanements at the Portsmouth International Airport at Pease ("PSM") exceeded 28,000. Operating revenues for DAW of approximately \$206,000 are on budget and fuel sales have increased from the same period last year. Since DAW was transferred to

PDA, the cumulative cash flow to PDA is approximately \$1.5 million. Rounds of golf played at the Pease Golf Course and bar and grill sales have increased from the same period last year. The Division of Ports and Harbors shows a positive cash flow for the period including revenues from facilities' rentals and fuel sales. Applications for new loans are pending from the Revolving Loan Fund. Due to the increased loan demand, the Economic Development Administration will authorize the release the previously sequestered funds of approximately \$45,000 needed to fund pending loans.

## **2. Nine Month Cash Flow Projections to February 28, 2017**

Mr. Canner reviewed PDA cash flow projections for the nine month period ending February 28, 2017. PDA's opening cash balance as of June 1 was \$633,000 and is expected to reach approximately \$3.6 million as of February 28, 2017. PDA anticipates renewing its \$5 million revolving line of credit with the Provident Bank; the current line of credit expires on December 31, 2016. Mr. Canner reviewed the anticipated grant funds for the NH ANG taxiway project and the Identification Management System at PSM. PDA's only current debt obligation is for the sewer bond from the City of Portsmouth. Mr. Canner reviewed the status of DPH's cash flow.

In response to Director Preston, Mr. Canner confirmed that PDA pays down the revolving line of credit as funds become available. Director Preston commended PDA staff for their efforts.

## **VI. Leases**

### **A. Approvals**

#### **1. Client 80R-2015**

Director Allard moved and Director Preston seconded that **The Pease Development Authority Board of Directors authorizes the Executive Director to extend the option with Client 80R – 2015 for the premises located at 100 New Hampshire Avenue. The Amendment is effective June 26, 2016, for a period of six (6) months at a fee of \$18,150.00 with one (1) option to extend for an additional six (6) months through June 25, 2017 at a fee of \$36,300.00; all on substantially the same terms and conditions set forth in the Amendment No. 1 to Option Agreement and Term Sheet attached hereto. Discussion: None. Disposition: Resolved by unanimous vote for; motion carried.**

#### **2. NextLevelNow, Inc. – 16 Pease Blvd.**

Director Torr moved and Director Preston seconded that **The Pease Development Authority Board of Directors hereby approves and authorizes the Executive Director to complete negotiations with NextLevelNow, Inc. and to execute a Lease for the premises located at 16 Pease Boulevard on terms and conditions substantially similar to those set forth in the Letter of Intent dated June 6, 2016 attached hereto. Discussion: None. Disposition: Resolved by unanimous vote for; motion carried.**

#### **3. Lonza Biologics, Inc. 101 International Drive Concept Plan**

Director Lamson moved and Director Torr seconded that **The Pease Development Authority Board of Directors hereby approves of the Concept Plan dated June 8, 2016 submitted by Lonza Biologics, Inc. attached hereto for the premises located at 101 International Drive; all on terms and conditions set forth in the memorandum of Maria J. Stowell, P.E., Manager - Engineering, dated June 8, 2016 attached hereto. Discussion: Director Lamson felt that this was a good plan. Director Bohenko reported that the City Economic Development Commission held its last meeting at PDA. The commission was briefed on the Lonza project and took an informative tour of the facility. Disposition: Resolved by unanimous vote for; motion carried.**

## **VII. Contracts/Agreements**

### **A. Reports**

In accordance with Article 3.9.1.1 of the PDA Bylaws, Mr. Mullen reported that PDA entered into the following contract:

#### **1. Division of Ports and Harbors – 911 Call Boxes**

The Pease Development Authority contracted with Monadnock Security Systems, Inc. for the provision and installation of 911 Emergency Call Boxes at the Portsmouth Fish Pier, the Rye Harbor marine facility and the Hampton Harbor marine facility. The expenditure of \$8,554.00 was approved by Director Allard.

### **B. Approvals**

#### **1. Eckhardt & Johnson, Inc. – HVAC**

Director Loughlin moved and Director Allard seconded that **The Pease Development Authority Board of Directors hereby approves and authorizes the Executive Director to enter into a contract with Eckhardt & Johnson, Inc. of Manchester, NH for the purpose of providing on-call heating, ventilation and air conditioning maintenance services for the Tradeport and the Division of Ports and Harbors' facilities. The contract is for an initial term of three (3) years with two (2) one (1) year extensions exercisable at the Executive Director's sole discretion, all in accordance with the memorandum from Joseph W. McPherson, Facilities Resource Manager, dated June 8, 2016 attached hereto. Discussion: None. Disposition: Resolved by unanimous vote for; motion carried.**

#### **2. Pinard Waste Systems Co., Inc. – Contract Option**

Director Preston moved and Director Torr seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to exercise the option to extend the contract with Pinard Waste Systems Co., Inc. for the purpose of providing non-hazardous solid waste removal services at Pease Development Authority facilities through April 30, 2017 at the rate of \$4,219 per month; all in accordance with the memorandum of David R. Mullen, Executive Director, dated June 7, 2016 attached hereto. Discussion: None. Disposition: Resolved by unanimous vote for; motion carried.**

## **VIII. Executive Director's Reports/Approvals**

### **A. Reports**

#### **1. Golf Course Operations**

Scott DeVito, PGA General Manager, reported on the activities at the Pease Golf Course. The course opened on March 17, 2016. Rounds of golf played are up and the goal is to reach 55,000 rounds of golf played for the season. Marketing is ongoing to take advantage of underutilized times, such as early morning. Three golf outings are scheduled during the next two weeks. Director Preston commended Mr. DeVito for the e-mail marketing programs.

Director Bohenko commended Mr. DeVito for the work at the Golf Course. Director Bohenko, as Golf Committee Chair, expressed his concerns that the Golf Committee is not being fully utilized and is not being kept apprised of the Golf Course activities. He suggested that either the Committee be eliminated and brought back if needed; or that the Committee meet regularly on a quarterly basis. Chairman Bald will review the Committees. Director Preston, Golf Committee member, disagreed with

the elimination of the Committee and agreed that quarterly meetings should be held. Chairman Bald asked that staff to work on setting up quarterly meetings for the Committee. Director Lamson commended the Golf Course staff for the landscaping of the lower 9 course. Mr. DeVito noted that there is a dedicated staff at the Golf Course who work very hard at keeping the Golf Course running.

## **2. Airport Operations**

Bill Hopper, Airport Manager, reported on aviation activities.

### **a) Skyhaven Airport**

The Wings and Wheels event was held on June 4, 2016 with over 10,000 people attending. More than 5,000 pounds of food was collected for Jerry's Food Pantry.

### **b) PSM**

The Pease Greeters will celebrate the one thousandth troop flight that is expected to land on Monday, June 20, 2016. Enplanements have exceeded 28,000 passengers as of May 30<sup>th</sup> and may reach 60,000 by December 31, 2016.

### **c) Noise Line Report**

PDA received a total of 67 inquiries on the Noise Line for the month of May. Twenty-five inquiries were related to Seacoast Helicopter operations. Forty-two inquiries were related to fixed wing operations including military aircraft and non-military operations.

## **IX. Division of Ports and Harbors**

### **A. Reports**

#### **1. Port Advisory Council**

Geno Marconi, Division Director, reported that the Port Advisory Council met on June 8, 2016. The Council voted to adjourn for the summer and will reconvene in September.

Mr. Marconi reported that a training ship from the Maine Maritime Academy will be at the Port on Saturday, June 18, 2016. The Portsmouth Fire Department will tour the vessel to familiarize itself with the vessel for firefighting purposes. DPH staff participated in the drills that the Navy conducted on the Piscataqua River. The marine facilities are up and running for the summer season.

### **B. Approvals**

#### **1. Pda 300, Pda 500, Pda 600 – Fixed Text**

Director Bohenko moved and Director Allard seconded that **In accordance with the provisions of RSA 12-G:42, XI, the PDA Board of Directors hereby approves of the Final Proposal - Fixed Text attached hereto for:**

- a. Amendments to various sections of Administrative Rules Pda 300;**
- b. Readoption with amendment to various sections of Administrative Rules Pda 500;  
and**

- c. **Amendments and readoption with amendment to various sections of Administrative Rules Pda 600;**

and authorizes the Division Director to take any necessary or recommended action in accordance with RSA 541-A, in furtherance of this matter. Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

**X. New Business**

**A. Approvals**

**1. Resport LLC / 177 Corporate Drive, LLC**

Director Loughlin moved and Director Torr seconded that **WHEREAS, Resport LLC owner of an interest in property located at 1 International Drive and 177 Corporate Drive, LLC owner of property at 177 Corporate Drive have each requested the consent of PDA to sell their respective building ownership interests and to assign their interests in the Ground Leases to new owners;**

**WHEREAS, the Authority deems it necessary to the management and regulation of its affairs to delegate to the Executive Director the authority to negotiate, consent to, approve, and execute required documents for the assignment and assumption of Ground Leases, to include the sale and transfer of buildings and improvements associated with such Ground Leases including all documentation as may be required or appropriate and to facilitate any related financing of the sale and transfer of such property.**

**NOW, BE IT RESOLVED, that the Authority does hereby delegate to the Executive Director the authority to negotiate, consent to, approve, and execute certain required or appropriate documentation subject to and in accordance with the terms and conditions of the Ground Leases for Resport, LLC and 177 Corporate Drive, LLC and subject further to the review and approval of all related documentation and transactions by the Executive Director and General Counsel. Discussion: Mr. Mullen reported that the ownership of the business assets are changing and the businesses will continue their operations. Disposition: Resolved by unanimous vote; motion carried.**

**XI. Upcoming Meetings**

Chairman Bald announced that the following meetings will be held. All Meetings begin at 8 a.m unless otherwise posted.

Port Committee	July 7 @	55 Market Street
Board Meeting	August 18	

**XII. Directors' Comments**

Director Bohenko reported that on June 20<sup>th</sup> he will ask the Portsmouth City Council to approve \$3 million in bonding for street paving and sewer work at the Tradeport. Director Torr confirmed that repairs will be made to Corporate Drive. Director Preston expressed his approval of new logo on the new water tower. Director Bohenko reported that an environmental review will be done before the water tower can be taken down. Director Loughlin commended the staff for the landscaping operations on the Tradeport and the small touches that make the Tradeport look good. Chairman Bald added his thanks and felt that the landscaping does make a difference.



**XIII. Adjournment**

Director Allard moved and Director Lamson seconded to **adjourn the Board meeting**. Discussion: None. Disposition: Resolved by unanimous vote; motion carried. Meeting adjourned at 8:46 a.m.

**XIV. Press Questions**

Respectfully submitted,



David R. Mullen  
Executive Director/Secretary

**FY 2016 FINANCIAL REPORT  
FOR THE TWELVE MONTH PERIOD  
ENDING JUNE 30, 2016 (PRELIMINARY)**



**BOARD OF DIRECTORS' MEETING  
AUGUST 18, 2016**



# CONSOLIDATED STATEMENT OF REVENUES AND EXPENSES FOR THE TWELVE MONTH PERIOD ENDING JUNE 30, 2016 AND 2015

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	PRIOR YEAR TO DATE ACTUAL	YEAR TO YEAR VARIANCE	CURRENT YEAR BUDGET
<b>OPERATING REVENUES</b> <i>(PAGE #3)</i>	<u>14,141</u>	<u>14,119</u>	<u>22</u>	<u>13,902</u>	<u>239</u>	<u>14,119</u>
<b>OPERATING EXPENSES</b>						
PERSONNEL SERVICES AND BENEFITS <i>(PAGE #4 AND #5)</i>	5,994	5,824	170	5,728	266	5,824
BUILDINGS AND FACILITIES MAINTENANCE	2,070	2,383	(313)	2,242	(172)	2,383
GENERAL AND ADMINISTRATIVE	760	720	40	777	(17)	720
UTILITIES <i>(PAGE #6)</i>	887	842	45	965	(78)	842
PROFESSIONAL SERVICES <i>(PAGE #6)</i>	198	350	(152)	224	(26)	350
MARKETING AND PROMOTION	244	320	(76)	280	(36)	320
ALL OTHER <i>(PAGE #6)</i>	<u>932</u>	<u>1,356</u>	<u>(424)</u>	<u>1,123</u>	<u>(191)</u>	<u>1,356</u>
	<u>11,085</u>	<u>11,795</u>	<u>(710)</u>	<u>11,339</u>	<u>(254)</u>	<u>11,795</u>
<b>OPERATING INCOME</b>	<b>3,056</b>	<b>2,324</b>	<b>732</b>	<b>(2,563)</b>	<b>493</b>	<b>2,324</b>
<b>NONOPERATING (INCOME) AND EXPENSE</b> <i>(PAGE #7)</i>	36	67	(31)	(97)	133	67
DEPRECIATION	6,044	5,957	87	6,242	(178)	5,958
<b>NET OPERATING INCOME</b>	<b>(3,024)</b>	<b>(3,700)</b>	<b>676</b>	<b>(3,563)</b>	<b>539</b>	<b>(3,701)</b>

**FY 2016 BUDGET VARIANCE ANALYSIS**

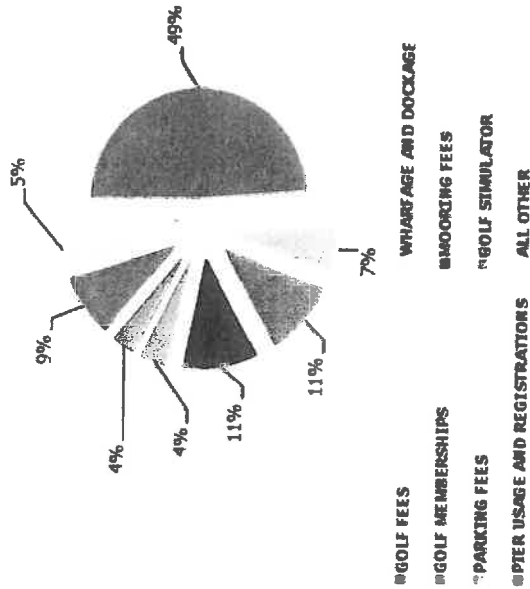
- **OPERATING REVENUES-HIGHER BY 0.1%**
- LOWER THAN ANTICIPATED FUEL SALES WITHIN THE DPH, OFFSET BY:
  - INCREASED GOLF FEES- DUE TO INCREASE IN ROUNDS PLAYED / WEATHER.
  - INCREASED CONCESSION REVENUES FROM HIGHER GRILL 28 SALES.
- **OPERATING COSTS-LOWER BY 6.0%**
- UTILITIES BUDGET VARIANCE ASSOCIATED WITH CITY OF PORTSMOUTH WATER CONTRACT.
- FUEL PROCUREMENT COSTS LOWER DUE TO LOWER DPH FUEL SALES.
- INDIRECT LABOR ALLOCATION TO BUILDINGS AND FACILITIES NOT BUDGETED.
- **NONOPERATING (INCOME) AND EXPENSES**
- INTEREST EXPENSE LOWER DUE TO LESS THAN ANTICIPATED CAPITAL EXPENDITURES.

# CONSOLIDATED OPERATING REVENUES FOR THE TWELVE MONTH PERIOD ENDING JUNE 30, 2016 AND 2015

(\$ 000's)

	YEAR TO DATE		YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	PRIOR YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	CURRENT YEAR BUDGET
	ACTUAL	BUDGET					
<b>FEE REVENUES YEAR TO DATE</b>							
RENTAL OF FACILITIES	9,487	9,395	9,395	92	9,168	319	9,395
FEE REVENUES (SEE CHART)	2,912	2,746	2,746	166	2,981	(69)	2,746
FUEL SALES (SEE CHART)	766	1,095	1,095	(329)	904	(138)	1,095
CONCESSION REVENUE	346	293	293	53	302	44	293
GOLF MERCHANDISE	240	180	180	60	203	37	180
ALL OTHER- NET	<u>390</u>	<u>410</u>	<u>410</u>	<u>(20)</u>	<u>344</u>	<u>46</u>	<u>410</u>
	<b>14,141</b>	<b>14,119</b>	<b>14,119</b>	<b>22</b>	<b>13,902</b>	<b>239</b>	<b>14,119</b>

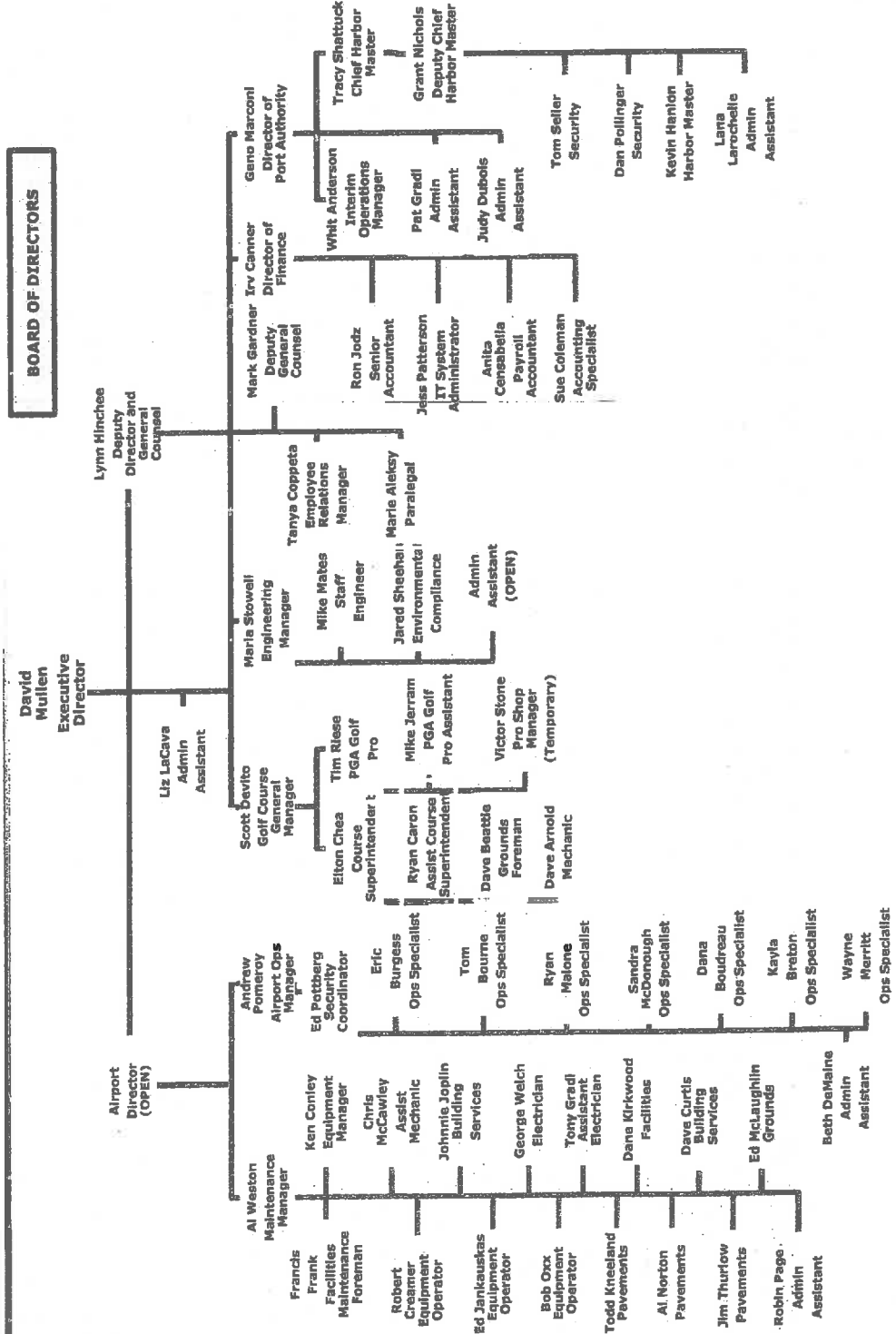
FEE REVENUES YEAR TO DATE



	SALES VARIANCE		BUDGETED SALES	ACTUAL SALES	SALES VARIANCE	BUDGETED COGS	ACTUAL COGS	COGS VARIANCE
	BUDGETED	ACTUAL						
<b>FUEL ANALYSIS</b>								
SKYHAVEN AIRPORT	109	120	120	109	(11)	102	102	(12)
PORTSMOUTH FISH PIER	412	645	645	412	(233)	606	606	(298)
RYE HARBOR	118	165	165	118	(47)	155	155	(62)
HAMPTON HARBOR	127	165	165	127	(38)	155	155	(59)
	<b>766</b>	<b>1,095</b>	<b>1,095</b>	<b>766</b>	<b>(329)</b>	<b>1,018</b>	<b>1,018</b>	<b>(431)</b>



# PEASE DEVELOPMENT AUTHORITY ORGANIZATION CHART- JUNE 30, 2016



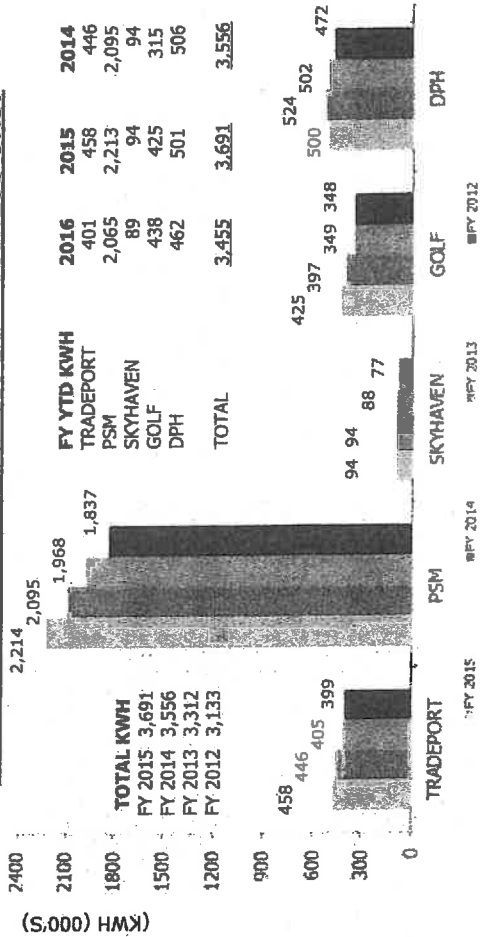
NOTE:  
1, EXCLUDES, NON-BENEFITED EMPLOYEES, CONTRACT AND SEASONAL EMPLOYEES.

# CONSOLIDATED OTHER OPERATING EXPENSES FOR THE TWELVE MONTH PERIOD ENDING JUNE 30, 2016 AND 2015

(\$ 000's)

UTILITIES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	CURRENT YEAR BUDGET	PROFESSIONAL SERVICES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	CURRENT YEAR BUDGET
ELECTRICITY	539	508	533	508	LEGAL	31	136	38	136
WASTE DISPOSAL	110	92	153	92	INFORMATION TECHNOLOGY	77	77	102	77
NATURAL GAS AND OIL	59	103	106	106	AUDIT	62	65	68	65
PROPANE	43	63	59	63	ALL OTHER- NET	28	72	16	72
WATER	136	76	114	73		198	350	224	350
	<b>887</b>	<b>842</b>	<b>965</b>	<b>842</b>					

### KWH CONSUMPTION ANALYSIS BY BUSINESS UNIT



**CONSOLIDATED NONOPERATING (INCOME) EXPENSE  
FOR THE TWELVE MONTH PERIOD ENDING  
JUNE 30, 2016 AND 2015**

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	CURRENT YEAR BUDGET	INTEREST EXPENSE YEAR TO DATE	FISCAL BUDGET
INTEREST EXPENSE	39	71	127	71	16	45
INTEREST INCOME AND OTHER	(3)	(4)	(3)	(4)	23	26
(GAIN) / LOSS ON SALE OF ASSETS	-	-	(221)	-	39	71
	<b>36</b>	<b>67</b>	<b>(97)</b>	<b>67</b>		

**NOTE:**  
1. SEE PAGE #15 FOR FURTHER INFORMATION REGARDING THE PDA CURRENT LONG TERM DEBT STRUCTURE AND CURRENT INTEREST RATES.



# CONSOLIDATED STATEMENTS OF NET POSITION

(\$ 000's)

	JUN 30 2015	JUN 30 2016	JUN 30 2015	JUN 30 2016	<b>CASH AND EQUIVALENTS AT JUNE 30, 2016</b>	
ASSETS					UNRESTRICTED	RESTRICTED
<b>CURRENT ASSETS</b>						
CASH AND EQUIVALENTS	1,257	1,713	1,936	1,894		
ACCOUNTS RECEIVABLE- NET	1,899	545	609	163	1,016	-
OTHER ASSETS	472	467	548	579	12	-
<b>TOTAL CURRENT ASSETS</b>	<b>3,628</b>	<b>2,725</b>	<b>2,750</b>	<b>-</b>	<b>5</b>	<b>-</b>
<b>RESTRICTED ASSETS</b>					<b>1,033</b>	<b>-</b>
CASH AND EQUIVALENTS	875	597	3,687	3,687	182	-
ACCOUNTS RECEIVABLES- NET	987	1,091	465		367	-
<b>TOTAL RESTRICTED ASSETS</b>	<b>1,862</b>	<b>1,688</b>	<b>4,152</b>	<b>349</b>	<b>-</b>	<b>473</b>
<b>CAPITAL ASSETS</b>						
LAND, BUILDINGS AND EQUIPMENT	62,625	59,809	472	472	-	78
CONSTRUCTION IN PROCESS (PAGES #10-#14)	11,206	9,409	72,641	68,753	-	-
<b>TOTAL ASSETS</b>	<b>73,831</b>	<b>69,218</b>	<b>1,153</b>	<b>1,159</b>	<b>131</b>	<b>-</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<b>79,321</b>	<b>73,631</b>	<b>391</b>	<b>205</b>	<b>680</b>	<b>597</b>
PENSION	413	413	(5,093)	(3,383)	1,713	597
<b>TOTAL NET POSITION</b>	<b>413</b>	<b>413</b>	<b>69,138</b>	<b>66,785</b>	<b>1,713</b>	<b>597</b>
<b>LIABILITIES</b>						
<b>CURRENT LIABILITIES</b>						
ACCOUNTS PAYABLE			1,936	1,894		
ACCOUNTS PAYABLE- CONSTRUCTION			609	163		
UNEARNED REVENUE			548	579		
REVOLVING LOC FACILITY			2,750	-		
CURRENT PORTION- LT LIABILITIES			129	116		
<b>TOTAL CURRENT LIABILITIES</b>			<b>5,972</b>	<b>2,752</b>		
<b>NONCURRENT LIABILITIES</b>						
NET PENSION LIABILITY			3,687	3,687		
OTHER LT LIABILITIES			465			
<b>TOTAL LIABILITIES</b>			<b>10,124</b>	<b>4,036</b>		
<b>DEFERRED INFLOWS OF RESOURCES</b>						
PENSION			472	472		
<b>NET POSITION</b>						
NET INVESTMENT IN CAPITAL ASSETS			72,641	68,753		
RESTRICTED FOR:						
REVOLVING LOAN FUND			1,153	1,159		
HARBOR DREDGING			391	205		
FOREIGN TRADE ZONE			46	51		
UNRESTRICTED			(5,093)	(3,383)		
<b>TOTAL NET POSITION</b>			<b>69,138</b>	<b>66,785</b>		

# SUMMARY OF INTERGOVERNMENTAL RECEIVABLES AS OF JUNE 30, 2016

(\$ 000's)

PROJECT NAME	APPROVAL DATE	TOTAL PROJECT	GRANT AWARD	EXPENDED TO DATE	PDA SHARE	RECEIVED TO DATE	BALANCE DUE PDA	AMOUNT SUBMITTED
TRADEPORT MULTI-USE PATH	11-20-08	802	642	1,171	(241)	903	27	27
TRADEPORT BUILDING DEMO AT 80 ROCHESTER	12-21-11	800	400	759	(380)	379	-	-
PSM NOISE EXPOSURE MAP UPDATE (FAA #52)	05-31-12	162	150	161	(12)	149	-	-
PSM PAVEMENT AND DRAIN RESTORA (FAA #54)	07-03-12	105	97	99	(8)	91	-	-
PSM AIRPORT MARKING AND SIGNAGE (FAA #55)	08-28-12	448	414	422	(31)	391	-	-
PSM RUNWAY DEMAND LENGTH ANALYSIS (SBG 1601)	04-16-13	78	74	78	(4)	74	-	-
PSM ASR CONSTRUCTION PROJECT (SBG 1602)	04-16-13	2,150	2,044	1,868	(93)	1,766	9	-
PSM PAVEMENT AND DRAINAGE (SBG 1603)	11-06-13	1,310	1,244	1,163	(58)	1,105	-	-
PSM OBSTRUCTION REMOVAL / PERMIT/DESIGN	-	-	-	2	(2)	-	-	-
PSM RUNWAY 16-34 PRE-DESIGN	-	-	-	46	(46)	-	-	-
PSM TERMINAL BATHROOM RENOVATIONS	-	-	-	64	(64)	-	-	-
PSM OBSTRUCTION MITIGATION DESIGN (FAA #49)	05-23-11	318	318	318	-	318	-	-
DPH PORT SECURITY SERVERS	-	18	18	18	-	18	-	-
PSM SECURITY IDENTIFICATION SYSTEM	-	-	-	57	(57)	-	-	-
SKYHAVEN RUNWAY 15-33 (SBG 05-2012)	06-18-14	3,790	3,601	3,430	(327)	3,102	1	-
SKYHAVEN TAXILANE PAV AND DRAIN (SBG 06-2015)	-	-	-	116	(6)	89	21	21
SKYHAVEN RUN DESIGN AND RECON (SBG 04-2012)	09-04-13	567	539	524	(26)	495	3	-

# SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JUNE 30, 2016

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-15	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 06-30-16
<b>PORTSMOUTH AIRPORT</b>					
ASR CONSTRUCTION PROJECT (SBG 1602)	1,691	178	-	178	1,869
PAVEMENT AND DRAINAGE RESTORATION (SBG 1603)	1,110	53	-	53	1,163
OBSTRUCTION MITIGATION DESIGN (FAA #49)	283	35	318	(283)	-
RUNWAY DEMAND AND LENGTH ANALYSIS (SBG 1601)	76	2	78	(76)	-
AIRFIELD MARKING AND SIGNAGE (FAA #55)	12	-	12	(12)	-
PSM SIGN ENTRANCE	5	27	32	(5)	-
PSM TERMINAL BATHROOM RENOVATIONS (FAA- TBD)	11	53	-	53	64
PSM OBSTRUCTION PERMITTING AND DESIGN (FAA-TBD)	2	-	-	-	2
PSM RUNWAY 16-34 PRE-DESIGN (FAA- TBD)	2	44	-	44	46
PSM LIGHTING AND SOFTWARE UPGRADE	-	71	26	45	45
PSM ATCT PARTIAL DEMO AND REROOFING	-	29	-	29	29
PSM SECURITY IDENTIFICATION SYSTE,	-	57	-	57	57
TRANE COMPRESSOR REPLACEMENT	-	12	12	-	-
MONROE 11 FOOT PLOW	-	7	7	-	-
SECTIONAL PLOW	-	22	22	-	-
	<b>3,192</b>	<b>590</b>	<b>507</b>	<b>83</b>	<b>3,275</b>

# SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JUNE 30, 2016 (CONTINUED)

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-15	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 06-30-16
<b>SKYHAVEN AIRPORT</b>					
RUNWAY 15-33 RECONSTRUCT-MARKING AND SIGNAGE (SBG 05-2012)	3,358	72	-	72	3,430
RUNWAY DESIGN AND RECONSTRUCTION (SBG 04-2012)	508	16	-	16	524
TAXILANE PAVEMENT AND DRAINAGE (SBG 05-2012)	11	105	-	105	116
	<u>3,877</u>	<u>193</u>	=	<u>193</u>	<u>4,070</u>
<b>MAINTENANCE</b>					
HYDRAULIC MOTOR SANDER	-	7	7	-	-
DUMP TRUCK BODY	-	6	-	6	6
	=	<u>13</u>	Z	<u>6</u>	<u>6</u>

# SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JUNE 30, 2016

(CONTINUED):

(\$ 000's)

<u>PROJECT NAME</u>	BALANCE AT 06-30-15	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 06-30-16
<b>GOLF COURSE</b>					
CLUBHOUSE EXPANSION (DESIGN ONLY)	53	11	-	11	64
GOLF WEBSITE UPGRADE	6	5	11	(6)	-
CLUBHOUSE KITCHEN MODIFICATIONS	-	244	244	-	-
CLUBHOUSE EQUIPMENT	-	2	2	-	-
TOW BEHIND ARAVATOR	-	17	17	-	-
CONCRETE FUEL PAD	-	16	16	-	-
SUPER 500 TURF SWEEPER	-	33	33	-	-
EZGO UTILITY GOLF CART	-	11	11	-	-
JOHN DEERE BUCKET LOADER	-	35	35	-	-
	<u>59</u>	<u>346</u>	<u>341</u>	<u>5</u>	<u>64</u>
<b>ADMINISTRATION</b>					
COMPUTER REPLACEMENT	-	1	1	-	-

# SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JUNE 30, 2016 (CONTINUED):

(\$ 000's)

TRADEPORT	PROJECT NAME	BALANCE AT 06-30-15	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 06-30-16
	ROUNDABOUT- BUILDING #90	8	(8)	-	(8)	-
	CORPORATE DRIVE SIDEWALK AND LIGHTING	-	4	4	-	-
	STREET LIGHT REPLACEMENT	-	117	117	-	-
	INTERSECTION AND INFRASTRUCTURE IMPROVEMENTS	-	27	-	27	27
	INCINERATOR OVERHEAD DOOR REPLACEMENT	-	7	7	-	-
	MULTIUSE PATH	-	1	1	-	-
	LEE STREET HVAC UPGRADE	-	26	-	26	26
		<b>8</b>	<b>174</b>	<b>129</b>	<b>45</b>	<b>52</b>

# SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JUNE 30, 2016

(CONTINUED):

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-15	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 06-30-16
<b>DIVISION OF PORTS AND HARBORS</b>					
WATER QUALITY IMPROVEMENT	1,923	3	-	3	1,926
HAMPTON HARBOR DESIGN AND RENOVATIONS	1,599	-	1,599	(1,599)	-
SOUTH ACCESS BRIDGE REPLACEMENT	384	-	384	(384)	-
MARKET STREET TRUCK SCALE REPLACEMENT	78	40	118	(78)	-
HAMPTON VIDEO SURVEILLANCE RENOVATIONS	25	1	26	(25)	-
CAMERAS- NEWCASTLE PIER	25	1	26	(25)	-
RYE FLOATING DOCK REPLACEMENT	16	-	16	(16)	-
FACILITY SECURITY OFFICER TRAINING	15	-	15	(15)	-
TIGER GRANT APPLICATION (2015)	3	(3)	-	(3)	-
TIGER GRANT APPLICATION (2016)	-	9	-	9	9
LOADMASTER ONE TON CHAIN FALL	-	4	4	-	-
CONDENSER REPLACEMENT- PFP	-	8	8	-	-
UPGRADE PORT SECURITY SERVERS	-	18	18	-	-
	<b>4,068</b>	<b>87</b>	<b>2,214</b>	<b>(2,127)</b>	<b>1,941</b>
TOTAL	<b>11,204</b>	<b>1,437</b>	<b>3,232</b>	<b>(1,795)</b>	<b>9,409</b>

# LONG TERM LIABILITIES AS OF JUNE 30, 2016

(\$ 000's)

## SCHEDULE OF DEBT SERVICE REPAYMENT

DEBT HOLDER / INTEREST RATE	CURRENT PORTION	LONG TERM PORTION	TOTAL AMOUNT DUE
CITY OF PORTSMOUTH- WATER POLLUTION CONTROL NOTE @ 4.50%	116	349	465
TENANT ADVANCES (LONZA)	=	=	=
<b>TOTAL</b>	<b><u>116</u></b>	<b><u>349</u></b>	<b><u>465</u></b>

FISCAL YEAR	CITY OF PORTSMOUTH @ 4.50%
2016	116
2017	116
2018	116
2019	116
2020	117
PAID IN FY 2016	581
<b>TOTAL</b>	<b><u>(116)</u></b>

**465**

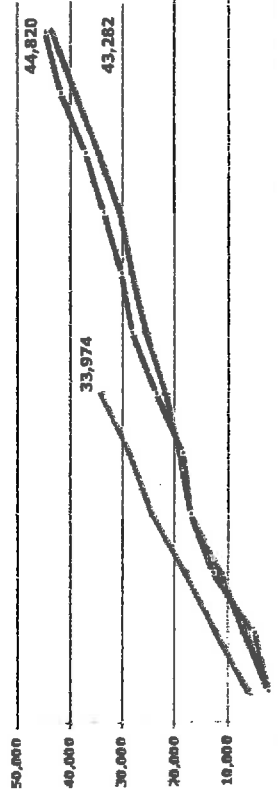


# STATEMENT OF OPERATIONS FOR THE TWELVE MONTH PERIOD ENDING JUNE 30, 2016 PORTSMOUTH AIRPORT

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
<b>OPERATING REVENUES</b>	<u>997</u>	<u>957</u>	<u>40</u>	<u>957</u>	<u>905</u>
FACILITIES RENT	587	566		566	537
CARGO AND HANGARS	200	161		161	154
CONCESSION REVENUES	26	13		13	14
FEE REVENUES	117	167		167	134
ALL OTHER	67	50		50	67
	<u>997</u>	<u>957</u>		<u>957</u>	<u>905</u>
<b>OPERATING EXPENSES</b>					
PERSONNEL SERVICES AND BENEFITS	935	949	(14)	949	858
BUILDINGS AND FACILITIES MAINTENANCE	778	1,303	(525)	1,303	1,052
GENERAL AND ADMINISTRATIVE	162	168	(6)	168	181
UTILITIES	376	368	8	368	423
PROFESSIONAL SERVICES	-	-	-	-	-
MARKETING AND PROMOTION	22	24	(2)	24	16
ALL OTHER	-	-	-	-	-
	<u>2,273</u>	<u>2,812</u>	<u>(539)</u>	<u>2,812</u>	<u>2,530</u>
<b>OPERATING INCOME</b>	<b>(1,276)</b>	<b>(1,855)</b>	<b>579</b>	<b>(1,855)</b>	<b>(1,625)</b>
<b>NONOPERATING (INCOME) AND EXPENSE</b>					
DEPRECIATION	3,826	3,600	226	3,600	3,846
<b>NET OPERATING INCOME</b>	<b>(5,102)</b>	<b>(5,455)</b>	<b>353</b>	<b>(5,455)</b>	<b>(5,251)</b>

**ENPLANEMENT DATA**



YEAR TO DATE	2016	2015
JAN	33,974	43,282
FEB		
MAR		
APR		
MAY		
JUN		
JUL		
AUG		
SEP		
OCT		
NOV		
DEC	23,468	44,820
<b>TOTAL</b>	<b>57,442</b>	<b>88,102</b>





# STATEMENT OF OPERATIONS FOR THE TWELVE MONTH PERIOD ENDING JUNE 30, 2016 TRADEPORT

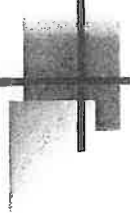
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	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL	YEAR TO DATE ACTUAL	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
<b>OPERATING REVENUES</b>	<b>7,868</b>	<b>7,982</b>		<b>7,982</b>	<b>7,734</b>	<b>8,046</b>	<b>8,058</b>	<b>7,826</b>
RENTAL OF FACILITIES								
ALL OTHER	178	76	(6)	315	92	309	315	336
	<b>8,046</b>	<b>8,058</b>	<b>(12)</b>	<b>8,058</b>	<b>7,826</b>			
<b>OPERATING EXPENSES</b>								
PERSONNEL SERVICES AND BENEFITS								
BUILDINGS AND FACILITIES MAINTENANCE								
GENERAL AND ADMINISTRATIVE								
UTILITIES								
PROFESSIONAL SERVICES								
MARKETING AND PROMOTION								
ALL OTHER								
<b>OPERATING INCOME</b>	<b>7,428</b>	<b>7,391</b>	<b>37</b>	<b>7,391</b>	<b>7,180</b>	<b>7,428</b>	<b>7,391</b>	<b>7,180</b>
<b>NONOPERATING (INCOME) AND EXPENSE</b>								
DEPRECIATION	819	960	(141)	960	1,004	819	960	1,004
<b>NET OPERATING INCOME</b>	<b>6,609</b>	<b>6,431</b>	<b>178</b>	<b>6,431</b>	<b>6,176</b>	<b>6,609</b>	<b>6,431</b>	<b>6,176</b>

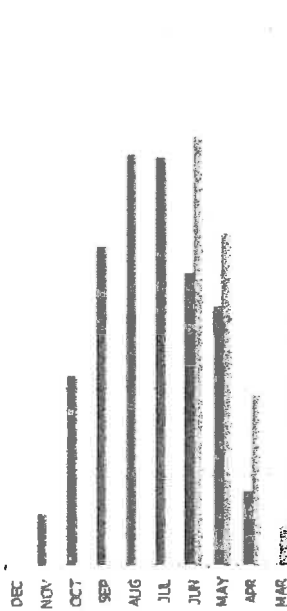
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# KEY GOLF COURSE BENCHMARKING DATA AS OF JUNE 30, 2016

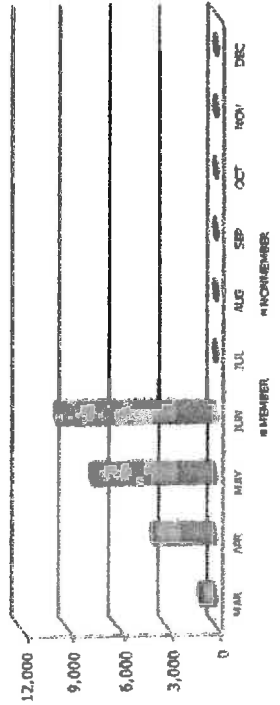


ROUNDS OF GOLF PLAYED (SEASON)



	2016 YTD	2015 YTD	2016 SEASON	2015 SEASON
ROUNDS PLAYED	21,757	18,373	44,942	44,942
RAIN DAYS	46	28	58	58

2016 MEMBER / NONMEMBER ROUNDS (SEASON)



	GOLF SIMULATOR REVENUES		BAR AND GRILL GROSS SALES	
	FY 2015	FY 2016	FY 2015	FY 2016
JULY	\$ -	\$ -	\$ 164,577	\$ 176,459
AUGUST	-	-	168,895	185,715
SEPTEMBER	-	345	157,632	166,667
OCTOBER	2,102	2,726	113,012	113,551
NOVEMBER	12,929	10,176	72,858	70,077
DECEMBER	16,600	14,417	95,487	105,175
JANUARY	25,580	24,246	71,415	84,682
FEBRUARY	21,984	26,504	67,945	81,582
MARCH	25,425	17,720	84,329	97,403
APRIL	13,439	6,002	97,307	106,478
MAY	-	963	160,133	155,744
JUNE	927	102	169,876	205,159
<b>TOTAL</b>	<b>\$ 118,986</b>	<b>\$ 103,201</b>	<b>\$ 1,423,466</b>	<b>\$ 1,548,692</b>

2016 ROUNDS-SEASON			2015 ROUNDS-SEASON		
MEMBER	7,941		MEMBER	5,563	
NONMEMBER	13,816		NONMEMBER	12,710	
<b>TOTAL</b>	<b>21,757</b>		<b>TOTAL</b>	<b>18,373</b>	

CLUB/ COURSE FUNCTIONS	FY 2015 YTD	FY 2016 YTD
GROUPS 12-40	41,222	53,361
TOURNAMENT PLAY	172,152	162,730
LEAGUES	114,398	117,644
FOOD AND ROOM FEES	230,824	236,492

# STATEMENT OF OPERATIONS FOR THE TWELVE MONTH PERIOD ENDING JUNE 30, 2016 PORT AUTHORITY OF NEW HAMPSHIRE (UNRESTRICTED)

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
<b>OPERATING REVENUES</b>	<u>2,262</u>	<u>2,654</u>	<u>(392)</u>	<u>2,654</u>	<u>2,600</u>	FACILITY RENTALS	684	537	537	601
<b>OPERATING EXPENSES</b>						CONCESSION REVENUE	5	9	9	9
PERSONNEL SERVICES AND BENEFITS	1,088	1,188	(100)	1,188	1,212	FEE REVENUE				
BUILDINGS AND FAC AND MAINTENANCE	210	225	(15)	225	242	MOORING FEES	326	335	335	333
GENERAL AND ADMINISTRATIVE	159	97	62	97	115	PARKING	122	142	142	126
UTILITIES	128	114	14	114	157	REGISTRATIONS	163	165	165	179
PROFESSIONAL SERVICES	18	18	-	18	18	WHARF / DOCK	<u>200</u>	<u>250</u>	<u>250</u>	<u>385</u>
MARKETING AND PROMOTION	2	2	-	2	2	FUEL SALES	<u>811</u>	<u>892</u>	<u>892</u>	<u>1,023</u>
ALL OTHER - FUEL	497	917	(420)	917	727	ALL OTHER	105	241	241	140
	<u>2,102</u>	<u>2,561</u>	<u>(459)</u>	<u>2,561</u>	<u>2,473</u>	TOTAL	<u>2,262</u>	<u>2,654</u>	<u>2,654</u>	<u>2,600</u>
<b>OPERATING INCOME</b>	<u>160</u>	<u>93</u>	<u>67</u>	<u>93</u>	<u>127</u>	BUSINESS UNIT ANALYSIS				
NONOPERATING (INCOME) AND EXPENSE	(1)	-	(1)	-	-	OPERATING REVENUES	RYE HARBOR	PORTSMOUTH FISH PIER	MARKET STREET	HARBOR MANAG ADMIN
DEPRECIATION	658	576	82	576	603	OPERATING REVENUES	249	436	874	490
NET OP INCOME	<u>(497)</u>	<u>(483)</u>	<u>(14)</u>	<u>(483)</u>	<u>(476)</u>	OPERATING EXPENSES (EXCLUDING DEPRECIATION)	(176)	(417)	(398)	(428)
						NET OP INC	<u>73</u>	<u>19</u>	<u>476</u>	<u>62</u>

**STATEMENT OF OPERATIONS FOR THE TWELVE MONTH  
PERIOD ENDING JUNE 30, 2016  
PORT AUTHORITY OF NEW HAMPSHIRE (RESTRICTED)**

(\$ 000's)

	YEAR TO DATE		YEAR TO DATE		YEAR TO DATE		YEAR TO DATE		FISCAL YEAR BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET				
<b>HARBOR DREDGING</b>												
<b>OPERATING REVENUES</b>	122	102	20	102	116						5	2
<b>OPERATING EXPENSES</b>												
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-						-	-
BUILDINGS AND FACILITIES MAINTENANCE	285	-	285	-	21						-	-
GENERAL AND ADMINISTRATIVE	13	-	13	-	-						2	12
UTILITIES	-	-	-	-	-						-	-
PROFESSIONAL SERVICES	-	-	-	-	-						-	-
MARKETING AND PROMOTION	-	-	-	-	-						8	10
ALL OTHER	-	-	-	-	-						-	-
	298	-	298	-	21						10	22
<b>OPERATING INCOME</b>	(176)	102	(278)	102	95						(5)	(13)
<b>NONOPERATING (INCOME) AND EXPENSE</b>												
DEPRECIATION	46	13	33	13	13						-	-
<b>NET OPERATING INCOME</b>	(222)	89	(311)	89	82						(5)	(13)

**STATEMENT OF OPERATIONS FOR THE TWELVE MONTH  
PERIOD ENDING JUNE 30, 2016  
PORT AUTHORITY OF NEW HAMPSHIRE (RESTRICTED)**  
(CONTINUED)

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR ACTUAL TO DATE
<b>REVOLVING LOAN FUND</b>					
<b>OPERATING REVENUES</b>	36	36	-	36	37
<b>OPERATING EXPENSES</b>					
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-
BUILDINGS AND FACILITIES MAINTENANCE	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	2	-	2	-	4
UTILITIES	-	-	-	-	-
PROFESSIONAL SERVICES	27	22	5	22	17
MARKETING AND PROMOTION	-	-	-	-	-
ALL OTHER	-	-	-	-	-
<b>OPERATING INCOME</b>	7	14	(7)	14	16
<b>NONOPERATING (INCOME) AND EXPENSE</b>					
DEPRECIATION	-	-	-	-	-
<b>NET OPERATING INCOME</b>	7	14	(7)	14	16

	BALANCE AT 06-30-2016	BALANCE AT 06-30-2015	BALANCE AT 06-30-2014
<b>CASH BALANCES</b>			
GENERAL FUNDS	78	330	158
RESTRICTED FUNDS	-	43	43
<b>LOANS OUTSTANDING</b>	78	373	201
CURRENT	131	115	126
LONG TERM	954	666	809
<b>CAPITAL UTILIZATION RATE- % (*)</b>	1,085	781	935
	1,163	1,154	1,136
<b>FUND EXCESS (DEFICIENCY)- % (*)</b>	93.3	70.3	85.5
	18.3	(4.7)	10.5
	(*) EXCLUDES SEQUESTERED FUNDS.		



# PEASE DEVELOPMENT AUTHORITY STATEMENT OF NET POSITION (EXCLUDING PORT AUTHORITY OF NEW HAMPSHIRE)

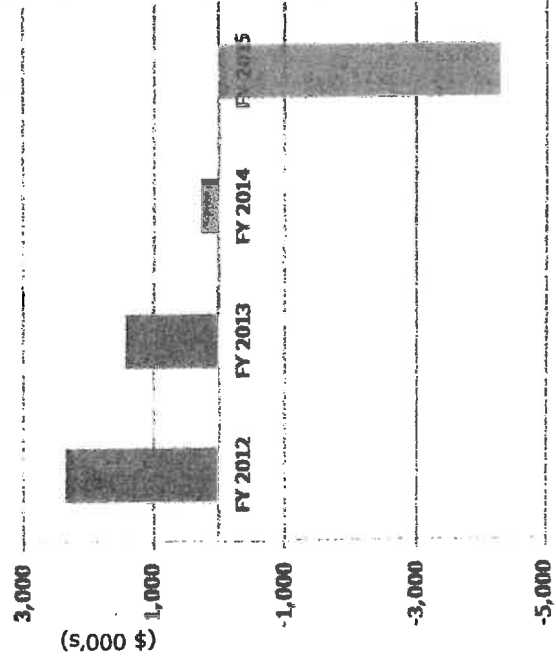
(\$ 000's)

	JUN 30 2015	JUN 30 2016	JUN 30 2015	JUN 30 2016
<b>ASSETS</b>			<b>LIABILITIES</b>	
<b>CURRENT ASSETS</b>			<b>CURRENT LIABILITIES</b>	
CASH AND EQUIVALENTS	974	1,033	ACCOUNTS PAYABLE	1,319
ACCOUNTS RECEIVABLE- NET	1,633	511	ACCOUNTS PAYABLE- CONSTRUCTION	568
OTHER ASSETS	410	435	UNEARNED REVENUE	293
TOTAL CURRENT ASSETS	<u>3,017</u>	<u>1,979</u>	REVOLVING LOC FACILITY	2,750
			CURRENT PORTION- LT LIABILITIES	129
			TOTAL CURRENT LIABILITIES	<u>5,059</u>
<b>RESTRICTED ASSETS</b>			<b>NONCURRENT LIABILITIES</b>	
CASH AND EQUIVALENTS	-	-	NET PENSION LIABILITY	2,913
ACCOUNTS RECEIVABLES- NET	-	-	OTHER LT LIABILITIES	465
TOTAL RESTRICTED ASSETS	-	-	TOTAL LIABILITIES	<u>8,437</u>
			<b>DEFERRED INFLOWS OF RESOURCES</b>	
<b>CAPITAL ASSETS</b>			PENSION	<u>373</u>
LAND, BUILDINGS AND EQUIPMENT	54,512	50,187	<b>NET POSITION</b>	
CONSTRUCTION IN PROCESS (PAGES #10-#14)	7,136	7,468	NET INVESTMENT IN CAPITAL ASSETS	60,499
TOTAL ASSETS	<u>61,648</u>	<u>57,655</u>	RESTRICTED FOR:	
			REVOLVING LOAN FUND	-
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			HARBOR DREDGING	-
PENSION	<u>333</u>	<u>333</u>	FOREIGN TRADE ZONE	-
			UNRESTRICTED	(4,311)
			<b>TOTAL NET POSITION</b>	<u>56,188</u>

**DISCUSSION AND ANALYSIS**

- CONTINUED FINANCIAL OBLIGATION TO SUPPORT NONGRANT RELATED CAPITAL PROJECTS AND DEBT REPAYMENT.
- REVENUE ESCALATION / CPI HAS BEEN EXCEEDED BY COST ESCALATION RELATIVE TO PERSONNEL SERVICES AND BENEFITS.

**NET UNRESTRICTED POSITION  
AT JUNE 30**



# PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- UNRESTRICTED FUNDS

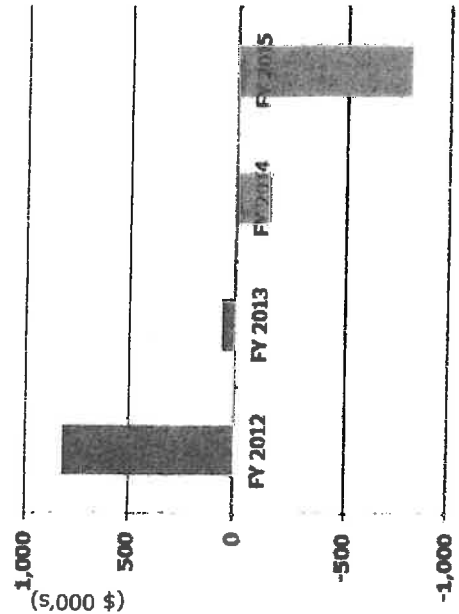
(\$ 000's)

	JUN 30 2015	JUN 30 2016	JUN 30 2015	JUN 30 2016
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
CASH AND EQUIVALENTS	283	680	375	333
ACCOUNTS RECEIVABLE- NET	266	34	16	-
OTHER ASSETS	61	33	249	279
<b>TOTAL CURRENT ASSETS</b>	<u>610</u>	<u>747</u>	-	-
<b>RESTRICTED ASSETS</b>			<b>640</b>	<b>612</b>
CASH AND EQUIVALENTS	-	-	774	774
ACCOUNTS RECEIVABLES- NET	-	-	-	-
<b>TOTAL RESTRICTED ASSETS</b>	<u>-</u>	<u>-</u>	<u>774</u>	<u>774</u>
<b>CAPITAL ASSETS</b>			<b>1,414</b>	<b>1,386</b>
LAND, BUILDINGS AND EQUIPMENT	7,914	8,931	99	99
CONSTRUCTION IN PROCESS (PAGES #10-#14)	3,583	1,935	11,481	10,867
<b>TOTAL ASSETS</b>	<u>11,497</u>	<u>10,866</u>	<u>12,107</u>	<u>11,613</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			(807)	(659)
PENSION	80	80	10,674	10,208
<b>TOTAL NET POSITION</b>	<u>80</u>	<u>80</u>	<u>10,674</u>	<u>10,208</u>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>				
ACCOUNTS PAYABLE	-	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
<b>CURRENT PORTION- LT LIABILITIES</b>	<u>747</u>	<u>747</u>	<u>774</u>	<u>774</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>747</u>	<u>747</u>	<u>774</u>	<u>774</u>
<b>NONCURRENT LIABILITIES</b>				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
<b>TOTAL LIABILITIES</b>	<u>-</u>	<u>-</u>	<u>1,414</u>	<u>1,386</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
PENSION	-	-	-	-
<b>NET POSITION</b>			<b>99</b>	<b>99</b>
<b>NET INVESTMENT IN CAPITAL ASSETS</b>			11,481	10,867
<b>RESTRICTED FOR:</b>				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE UNRESTRICTED	-	-	(807)	(659)
<b>TOTAL NET POSITION</b>	<u>80</u>	<u>80</u>	<u>10,674</u>	<u>10,208</u>

**DISCUSSION AND ANALYSIS**

- CONTINUED FINANCIAL OBLIGATION TO SUPPORT UNREIMBURSED CAPITAL PROJECTS HAS DETERIORATED FINANCIAL STRUCTURE AND MAY REQUIRE REDUCTION IN SERVICES.
- \$ 1.9 MILLION IN STORM WATER MANAGEMENT SYSTEM MODIFICATION AND IMPROVEMENT PROJECT COSTS IN PAST THREE FISCAL YEARS. THE PIER EXPANSION FUND HAS PROVIDED \$1.0 MILLION IN MONIES WHILE \$0.9 MILLION HAS BEEN ABSORBED BY UNRESTRICTED FUND BALANCES.

**NET UNRESTRICTED POSITION  
AT JUNE 30**



# PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- FOREIGN TRADE ZONE

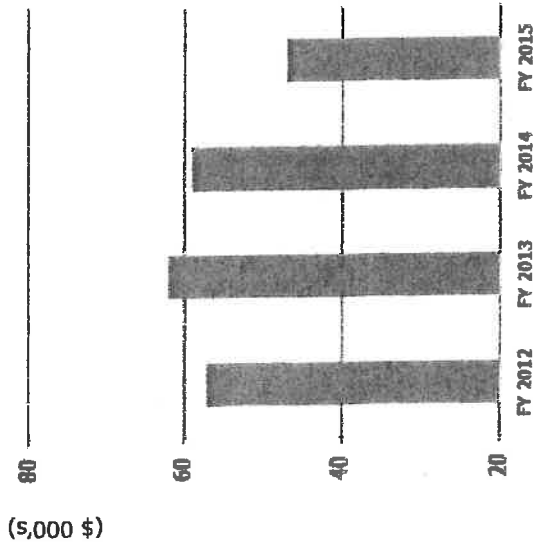
(\$ 000's)

	JUN 30 2015	JUN 30 2016	JUN 30 2015	JUN 30 2016
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
CASH AND EQUIVALENTS	-	-	8	-
ACCOUNTS RECEIVABLE- NET	-	-	-	-
OTHER ASSETS	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>RESTRICTED ASSETS</b>				
CASH AND EQUIVALENTS	54	46	8	-
ACCOUNTS RECEIVABLES- NET	-	5	-	-
<b>TOTAL RESTRICTED ASSETS</b>	<b>54</b>	<b>51</b>	<b>8</b>	<b>-</b>
<b>CAPITAL ASSETS</b>				
LAND, BUILDINGS AND EQUIPMENT	-	-	-	-
CONSTRUCTION IN PROCESS (PAGES #10-#14)	-	-	-	-
<b>TOTAL ASSETS</b>	<b>54</b>	<b>51</b>	<b>8</b>	<b>-</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
PENSION	-	-	-	51
<b>TOTAL NET POSITION</b>	<b>-</b>	<b>-</b>	<b>46</b>	<b>51</b>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>				
ACCOUNTS PAYABLE	-	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
<b>CURRENT PORTION- LT LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL CURRENT LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NONCURRENT LIABILITIES</b>				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
PENSION	-	-	-	-
<b>NET POSITION</b>				
NET INVESTMENT IN CAPITAL ASSETS	-	-	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	-	-	-	-
<b>TOTAL NET POSITION</b>	<b>-</b>	<b>-</b>	<b>46</b>	<b>51</b>

**DISCUSSION AND ANALYSIS**

- STEADY STATE WITH NO INDICATION OF FINANCIAL CHALLENGES.
- PRIOR YEAR WESTINGHOUSE RECEIVABLE DELINQUENT BY GREATER THAN 120 DAYS. FULLY RESERVED IN FY 2015

**NET RESTRICTED POSITION  
AT JUNE 30**



(\$,000 \$)

# PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- HARBOR DREDGING

(\$ 000's)

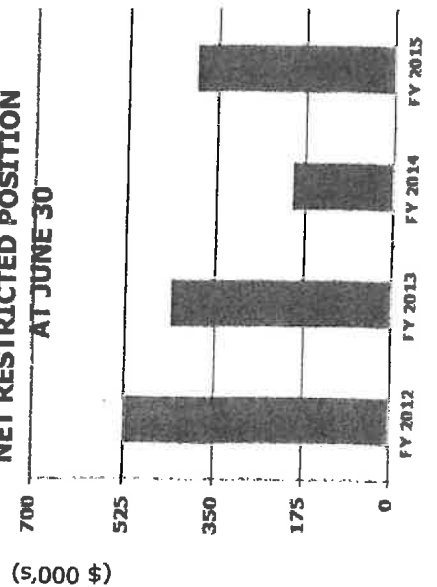
	JUN 30 2015	JUN 30 2016	JUN 30 2015	JUN 30 2016
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
CASH AND EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE- NET	-	-	-	-
OTHER ASSETS	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>RESTRICTED ASSETS</b>				
CASH AND EQUIVALENTS	448	473	448	473
ACCOUNTS RECEIVABLES- NET	206	2	206	2
<b>TOTAL RESTRICTED ASSETS</b>	<b>654</b>	<b>475</b>	<b>654</b>	<b>475</b>
<b>CAPITAL ASSETS</b>				
LAND, BUILDINGS AND EQUIPMENT	199	692	199	692
CONSTRUCTION IN PROCESS (PAGES #10-#14)	487	6	487	6
<b>TOTAL ASSETS</b>	<b>686</b>	<b>698</b>	<b>686</b>	<b>698</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
PENSION	-	-	-	-
<b>TOTAL NET POSITION</b>	<b>686</b>	<b>698</b>	<b>686</b>	<b>698</b>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>				
ACCOUNTS PAYABLE	263	-	263	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>263</b>	<b>-</b>	<b>263</b>	<b>-</b>
<b>NONCURRENT LIABILITIES</b>				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>263</b>	<b>-</b>	<b>263</b>	<b>-</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
PENSION	-	-	-	-
<b>NET POSITION</b>				
NET INVESTMENT IN CAPITAL ASSETS	686	698	686	698
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	391	204	391	204
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	-	-	-	-
<b>TOTAL NET POSITION</b>	<b>1,077</b>	<b>902</b>	<b>1,077</b>	<b>902</b>

**DISCUSSION AND ANALYSIS**

CONTINUED FINANCIAL OBLIGATION TO SUPPORT UNREIMBURSED CAPITAL PROJECTS OR REPAIRS AND MAINTENANCE FOR PORT OPERATIONS.

FY 2011- HAMPTON HARBOR	\$ 140
FY 2012- SEABROOK / HAMPTON	200
FY 2013- TURNING BASIN	90
FY 2014- TURNING BASIN	98
FY 2015	-
GROUND TRUCK SCALE	120
ALL OTHER	69
FY 2016	-
BOAT REMOVAL	18
PERMITS	13
SECURITY SYST- NET	13
ICE MACHINE	8
ALL OTHER	9

**NET RESTRICTED POSITION  
AT JUNE 30**



# PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- REVOLVING LOAN

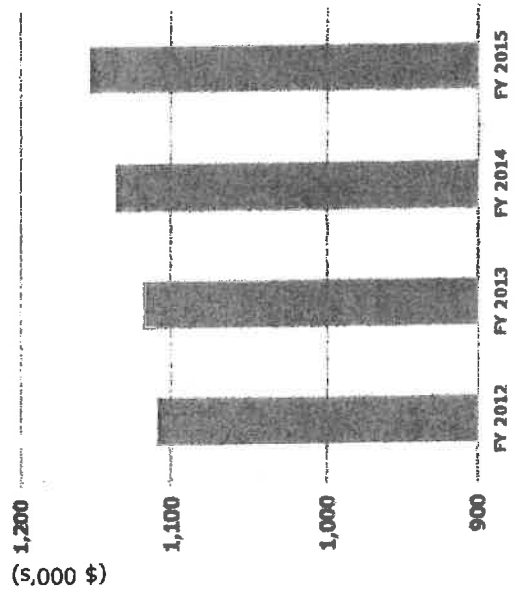
(\$ 000's)

	JUN 30 2015	JUN 30 2016	JUN 30 2015	JUN 30 2016
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
CASH AND EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE- NET	-	-	-	-
OTHER ASSETS	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>RESTRICTED ASSETS</b>				
CASH AND EQUIVALENTS	373	78	-	-
ACCOUNTS RECEIVABLES- NET	781	1,084	-	-
<b>TOTAL RESTRICTED ASSETS</b>	<b>1,154</b>	<b>1,162</b>	<b>0</b>	<b>0</b>
<b>CAPITAL ASSETS</b>				
LAND, BUILDINGS AND EQUIPMENT	-	-	-	-
CONSTRUCTION IN PROCESS (PAGES #10-#14)	-	-	-	-
<b>TOTAL ASSETS</b>	<b>1,154</b>	<b>1,162</b>	<b>0</b>	<b>0</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
PENSION	-	-	-	-
<b>TOTAL ASSETS</b>	<b>1,154</b>	<b>1,162</b>	<b>0</b>	<b>0</b>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>				
ACCOUNTS PAYABLE	1	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
<b>CURRENT PORTION- LT LIABILITIES</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CURRENT LIABILITIES</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NONCURRENT LIABILITIES</b>				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
PENSION	-	-	-	-
<b>NET POSITION</b>	<b>1,153</b>	<b>1,162</b>	<b>0</b>	<b>0</b>
<b>NET INVESTMENT IN CAPITAL ASSETS</b>				
<b>RESTRICTED FOR:</b>				
REVOLVING LOAN FUND	1,153	-	-	-
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	-	-	-	-
<b>TOTAL NET POSITION</b>	<b>1,153</b>	<b>1,162</b>	<b>0</b>	<b>0</b>

**DISCUSSION AND ANALYSIS**

- STEADY STATE WITH NO INDICATION OF ANY FINANCIAL CHALLENGES RELATIVE TO THE FUND BALANCE.
- CURRENT ECONOMIC ENVIRONMENT DOES HOWEVER CHALLENGE THE DEMAND FOR FUTURE LOANS AND POTENTIALLY, REPAYMENT OF CURRENT LOANS OUTSTANDING.

**NET RESTRICTED POSITION  
AT JUNE 30**



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# **CASH FLOW PROJECTIONS FOR THE NINE MONTH PERIOD ENDING APRIL 30, 2017**



**BOARD OF DIRECTORS' MEETING  
AUGUST 18, 2016**

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# PEASE DEVELOPMENT AUTHORITY CASH FLOW SUMMARY OVERVIEW AUGUST 1, 2016 TO APRIL 30, 2017

(EXCLUDING DIVISION OF PORTS AND HARBORS)

(\$ 000's)

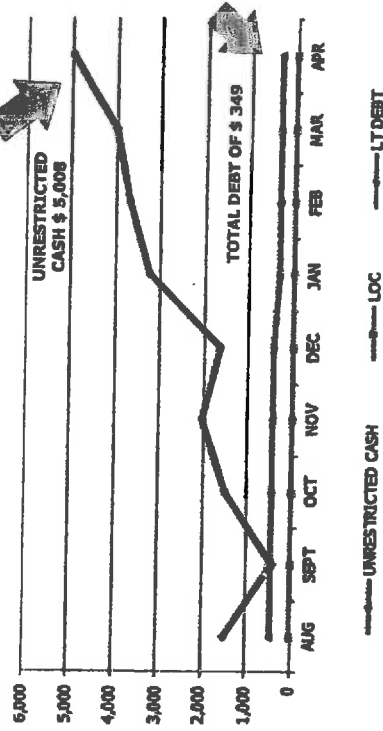
	AMOUNT
<b>OPENING FUND BALANCE</b>	<b><u>1,803</u></b>
<b>SOURCES OF FUNDS</b>	
TRADEPORT TENANTS	6,783
GRANT AWARDS (SEE PAGE #9)	3,547
GOLF COURSE FEE AND CONCESSION REVENUES	945
MUNICIPAL SERVICE FEE (COP)- NET	1,234
PORTSMOUTH AIRPORT	420
SKYHAVEN AIRPORT HANGAR AND FUEL REVENUES	151
EXTERNAL BANK WORKING CAPITAL- NET	<u>13,080</u>
<b>USES OF FUNDS</b>	
CAPITAL EXPENDITURES- GRANT (SEE PAGE #5)	3,749
PERSONNEL SERVICES AND BENEFITS	3,995
OPERATING EXPENSES	1,020
CAPITAL EXPENDITURES- NON GRANT (SEE PAGES #6-#8)	995
LONG TERM DEBT RETIREMENT	116
<b>NET CASH FLOW</b>	<b><u>9,875</u></b>
<b>CLOSING FUND BALANCE</b>	<b><u>3,205</u></b>
	<b><u>5,008</u></b>

**DISCUSSION**

THE PDA DOES NOT ANTICIPATE THE NEED TO FURTHER UTILIZE IT'S SHORT TERM LINE OF CREDIT WITH THE PROVIDENT BANK TO PRIMARILY FINANCE PROJECTED GRANT RELATED CAPITAL EXPENDITURES.

CURRENT SENSITIVITIES TOWARD FUTURE PROJECTIONS INCLUDE 1) RECEIPT OF FEDERAL / STATE GRANT AWARDS, 2) ACCURACY OF CAPITAL EXPENDITURE FORECAST AND 3) TRADEPORT REVENUE STREAMS.

**PROJECTED CASH AND DEBT BALANCES**



TOTAL FUND BALANCES	BALANCE AT 07-31-2016	BALANCE AT 06-30-2015
PDA UNRESTRICTED	1,803	871
PDA DESIGNATED	17	65
<b>TOTAL</b>	<b><u>1,820</u></b>	<b><u>936</u></b>



**PEASE DEVELOPMENT AUTHORITY**  
**STATEMENT OF CASH FLOW (EXCLUDING THE DIVISION OF PORTS AND HARBORS)**  
**AUGUST 1, 2016 TO APRIL 30, 2017**

(\$ 000's)

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b>OPENING FUND BALANCE</b>	<b>1,803</b>	<b>1,488</b>	<b>422</b>	<b>1,500</b>	<b>2,046</b>	<b>1,639</b>	<b>3,260</b>	<b>3,711</b>	<b>4,022</b>	<b>1,803</b>
<b>SOURCES OF FUNDS</b>										
TRADEPORT TENANTS	585	590	1,078	585	585	1,075	595	615	1,075	6,783
GRANT AWARDS (SEE PAGE #9)	42	142	890	895	620	805	115	5	33	3,547
MUNICIPAL SERVICE FEE	235	235	365	235	235	365	235	235	365	2,505
GOLF COURSE	235	200	185	100	40	40	40	40	65	945
PORTSMOUTH AIRPORT	45	45	50	45	45	50	45	45	50	420
SKYHAVEN AIRPORT	17	18	18	17	16	16	16	16	17	151
WORKING CAPITAL RLOC- NET	-	-	-	-	-	-	-	-	-	-
	<u>1,159</u>	<u>1,230</u>	<u>2,586</u>	<u>1,877</u>	<u>1,541</u>	<u>2,351</u>	<u>1,046</u>	<u>956</u>	<u>1,05</u>	<u>14,351</u>
<b>USE OF FUNDS</b>										
PERSONNEL SERVICES AND BENEFITS	450	435	420	415	450	450	460	460	455	3,995
CAPITAL- GRANT RELATED (SEE PAGE #5)	639	1,396	857	736	53	38	25	5	-	3,749
CAPITAL- NONGRANT (SEE PAGES #6-#8)	270	345	131	55	60	-	-	70	64	995
MUNICIPAL SERVICE FEE	-	-	-	-	1,250	21	-	-	-	1,271
OPERATING EXPENSES	115	120	100	125	135	105	110	110	100	1,020
LONG TERM DEBT RETIREMENT	-	-	-	-	-	116	-	-	-	116
	<u>1,474</u>	<u>2,296</u>	<u>1,508</u>	<u>1,331</u>	<u>1,948</u>	<u>730</u>	<u>595</u>	<u>645</u>	<u>619</u>	<u>11,146</u>
<b>NET CASH FLOW</b>	<b>(315)</b>	<b>(1,066)</b>	<b>1,078</b>	<b>546</b>	<b>(407)</b>	<b>1,621</b>	<b>451</b>	<b>311</b>	<b>986</b>	<b>3,205</b>
<b>CLOSING FUND BALANCE</b>	<b>1,488</b>	<b>422</b>	<b>1,500</b>	<b>2,046</b>	<b>1,639</b>	<b>3,260</b>	<b>3,711</b>	<b>4,022</b>	<b>5,008</b>	<b>5,008</b>

**PEASE DEVELOPMENT AUTHORITY  
CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS)  
AUGUST 1, 2016 TO APRIL 30, 2017**

(\$ 000's)

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b>GRANT REIMBURSEMENT</b>										
<b>PORTSMOUTH AIRPORT</b>										
AIR NATIONAL GUARD TAXIWAY ALPHA	100	400	490	600	10	-	-	-	-	1,600
OBSTRUCTION MITIGATION- PHASE II	80	15	25	25	15	15	15	5	-	195
IDENTIFICATION MANAGEMENT SYSTEM	100	145	32	28	20	15	-	-	-	340
R/W PRELIMINARY DESIGN	100	40	8	8	8	8	10	-	-	182
ASR CONSTRUCTION (SBG 1602)	10	240	-	-	-	-	-	-	-	250
PAVEMENT AND DRAINAGE (SBG 1603)	50	25	-	-	-	-	-	-	-	75
BATHROOM RENOVATIONS	75	300	82	40	10	-	-	-	-	507
	<u>515</u>	<u>1,165</u>	<u>637</u>	<u>701</u>	<u>63</u>	<u>38</u>	<u>25</u>	<u>5</u>	<u>-</u>	<u>3,149</u>
<b>SKYHAVEN AIRPORT</b>										
RUNWAY CONSTRUCTION	100	200	200	25	-	-	-	-	-	525
TAXILANE PAVEMENTS (DESIGN)	6	19	-	-	-	-	-	-	-	25
RUNWAY DESIGN	18	12	20	-	-	-	-	-	-	50
	<u>124</u>	<u>231</u>	<u>220</u>	<u>25</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>600</u>
<b>TOTAL GRANT</b>	<b>639</b>	<b>1,396</b>	<b>857</b>	<b>736</b>	<b>53</b>	<b>38</b>	<b>25</b>	<b>5</b>	<b>-</b>	<b>3,749</b>

NOTE:  
\*\* PENDING BOARD APPROVAL

**PEASE DEVELOPMENT AUTHORITY  
 CAPITAL EXPENDITURES  
 AUGUST 1, 2016 TO APRIL 30, 2017**

(EXCLUDING THE DIVISION OF PORTS AND HARBORS)

(\$ 000's)

(CONTINUED):

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b><u>NONGRANT REIMBURSEMENT</u></b>										
<b>TRADEPORT</b>										
WATER TOWER LOGO	5	-	-	-	-	-	-	-	-	5
STORM WATER TREATMENT **	-	-	-	-	-	-	-	-	-	-
DRAINAGE DITCHES	-	15	-	-	-	-	-	-	-	15
ARBORETUM DRIVE GUARD RAIL **	-	-	-	10	30	-	-	-	-	40
SURFACE TRANSPORTATION PLAN	-	-	-	-	-	-	-	-	10	10
	<u>5</u>	<u>15</u>	<u>-</u>	<u>10</u>	<u>30</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>10</u>	<u>70</u>

NOTE:  
 \*\* PENDING BOARD APPROVAL

**PEASE DEVELOPMENT AUTHORITY  
CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS)  
AUGUST 1, 2016 TO APRIL 30, 2017**

(CONTINUED):

(\$ 000's)

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b><u>NONGRANT REIMBURSEMENT</u></b>										
<b>SKYHAVEN AIRPORT</b>										
RE-ROOF TERMINAL BUILDING	=	=	25	=	=	=	=	=	=	25
<b>ADMINISTRATION</b>										
COMPUTERS / PRINTERS / SOFTWARE / SERVERS / TELECOMMUNICATIONS **	=	=	6	=	=	=	=	=	4	10
<b>GOLF COURSE</b>										
DEBRIS BLOWER **	-	8	-	-	-	-	-	-	-	8
SIMULATOR UPGRADES**	-	-	-	15	-	-	-	-	-	15
CLUBHOUSE EQUIPMENT **	-	-	-	30	30	-	-	-	-	60
ROUGH MOWER **	-	-	-	-	-	-	-	70	-	70
POND FILL FROM AIR FORCE **	10	-	-	-	-	-	-	-	-	10
	10	8	=	45	30	=	=	70	=	163

NOTE:  
\*\* PENDING BOARD APPROVAL

# PEASE DEVELOPMENT AUTHORITY CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS) AUGUST 1, 2016 TO APRIL 30, 2017

(\$ 000's)

(CONTINUED):

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b>NONGRANT REIMBURSEMENT (CONTINUED):</b>										
<b>PORTSMOUTH AIRPORT</b>										
AIRFIELD RUNWAY RELAMPING (LED)	-	35	15	-	-	-	-	-	-	50
ROOF REPLACEMENT TERMINAL BUILDING	160	160	50	-	-	-	-	-	-	370
REROOFING OF HUT # 7 AND #8 **	-	50	-	-	-	-	-	-	-	50
NORTH WEATHER STATION GENERATOR **	-	-	35	-	-	-	-	-	-	35
TERMINAL CARPET REPLACEMENT **	-	25	-	-	-	-	-	-	-	25
SECURITY ACCESS ENHANCEMENTS **	5	-	-	-	-	-	-	-	-	5
	<u>165</u>	<u>270</u>	<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>535</u>
<b>MAINTENANCE</b>										
HVAC SYSTEM UPGRADE- 7 LEE STREET **	-	35	-	-	-	-	-	-	-	35
STEEL PLOW / SANDER	-	7	-	-	-	-	-	-	-	7
FORKLIFT REPLACEMENT	25	-	-	-	-	-	-	-	-	25
BUILDING INFRASTRUCTURE **	-	-	-	-	-	-	-	-	50	50
75 ROCHESTER- FIRE ALARM **	-	10	-	-	-	-	-	-	-	10
VEHICLE FLEET REPLACEMENT	65	-	-	-	-	-	-	-	-	65
	<u>90</u>	<u>52</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50</u>	<u>192</u>
<b>TOTAL NONGRANT</b>	<b><u>270</u></b>	<b><u>345</u></b>	<b><u>131</u></b>	<b><u>55</u></b>	<b><u>60</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>70</u></b>	<b><u>64</u></b>	<b><u>995</u></b>

NOTE:  
\*\* PENDING BOARD APPROVAL

**PEASE DEVELOPMENT AUTHORITY  
RECEIPT GRANT AWARDS (EXCLUDING THE DIVISION OF PORTS AND HARBORS)  
AUGUST 1, 2016 TO APRIL 30, 2017**

(\$ 000's)

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b>PORTSMOUTH AIRPORT</b>										
AIR NATIONAL GUARD TAXIWAY ALPHA	-	100	-	500	400	600	-	-	-	1,600
OBSTRUCTION MITIGATION- PHASE II	-	-	90	-	-	60	-	-	33	183
IDENTIFICATION MANAGEMENT SYSTEM	-	-	245	-	-	-	90	-	-	335
RW PRELIMINARY DESIGN	32	-	-	20	-	-	25	-	-	77
ASR CONSTRUCTION (SBG 1602)	-	-	225	-	-	45	-	-	-	270
PAVEMENT AND DRAINAGE (SBG 1603)	-	-	40	-	-	-	-	-	-	40
BATHROOM RENOVATIONS	-	-	-	375	-	100	-	5	-	480
<b>SKYHAVEN AIRPORT</b>										
RUNWAY CONSTRUCTION	-	-	285	-	215	-	-	-	-	500
TAXILANE PAVEMENTS	-	-	5	-	-	-	-	-	-	5
RUNWAY DESIGN	10	15	-	-	5	-	-	-	-	30
<b>TRADEPORT</b>										
MULTI USE PATH (GRAFTON DRIVE SECTION ONLY)	-	-	-	-	-	-	-	-	-	27
<b>TOTAL GRANT</b>	<b>42</b>	<b>142</b>	<b>890</b>	<b>895</b>	<b>620</b>	<b>805</b>	<b>115</b>	<b>5</b>	<b>33</b>	<b>3,547</b>

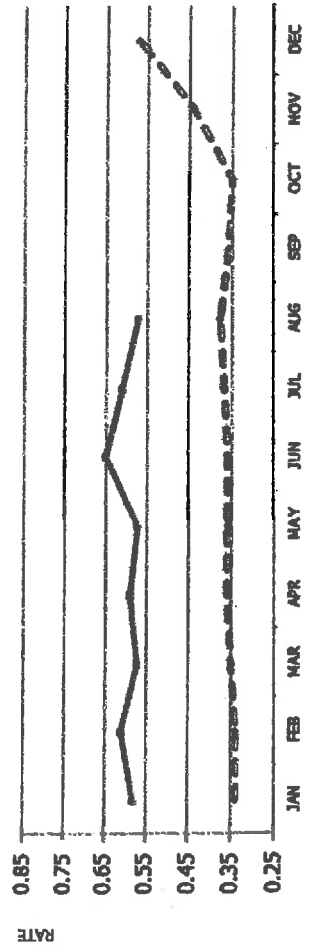
# PEASE DEVELOPMENT AUTHORITY CREDIT FACILITIES AND OUTSTANDING DEBT ANALYSIS

(\$ 000's)

<b>AMOUNT OF ORIGINAL CREDIT FACILITY</b>	5,000	<b>THE PROVIDENT BANK (RLOC)</b>
<b>AMOUNT AVAILABLE</b>	5,000	
<b>EFFECTIVE DATE</b>	03-10-2011	
<b>TERM DATE</b>	12-31-2016	
<b>PURPOSE</b>	TO PROVIDE WORKING CAPITAL	
<b>INTEREST RATE</b>	ONE MONTH FHLB (CLASSIC) + 250 BASIS POINTS	
<b>MINIMUM SIZE OF DRAWDOWN</b>	NO MINIMUM	
<b>OTHER</b>	DOES NOT CARRY THE STATE GUARANTEE	

<b>OUTSTANDING DEBT ANALYSIS</b>	<b>BALANCE AT 07-31-2016</b>	<b>BALANCE AT 06-30-2015</b>	<b>MATURITY DATE</b>	<b>INTEREST RATE %</b>
THE PROVIDENT BANK (RLOC)	-	2,750	12-31-2016	3.15
CITY OF PORTSMOUTH	465	581	12-31-2020	4.50
	<u>465</u>	<u>3,331</u>		
<b>WEIGHTED AVERAGE</b>	<u>4.50</u>	<u>3.14</u>		

**TRENDING THE ONE MONTH FHLB (BOSTON) INTEREST RATE**



# DIVISION OF PORTS AND HARBORS CASH FLOW SUMMARY OVERVIEW (EXCLUDING RESTRICTED FUNDS) AUGUST 1, 2016 TO APRIL 30, 2017

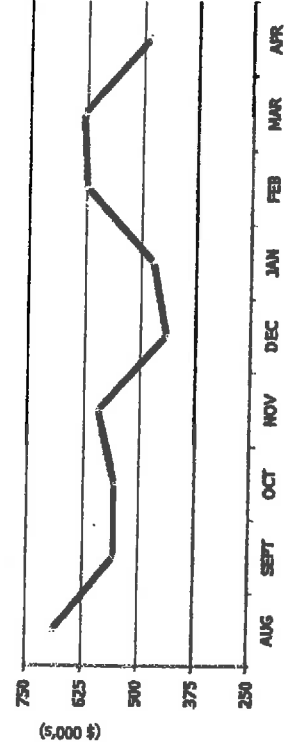
(\$ 000's)

	AMOUNT
<b>OPENING FUND BALANCE</b>	<b>693</b>
<b>SOURCES OF FUNDS</b>	
FACILITY RENTALS	483
REGISTRATIONS / WHARFAGE	295
MOORING FEES	325
FUEL SALES	235
PARKING FEES AND CONCESSIONS	76
	<u>1,414</u>
<b>USES OF FUNDS</b>	
PERSONNEL SERVICES AND BENEFITS	776
OPERATING EXPENSES	589
FUEL PROCUREMENT	219
CAPITAL EXPENDITURES	40
ALL OTHER	-
	<u>1,624</u>
<b>NET CASH FLOW</b>	<b>(210)</b>
<b>CLOSING FUND BALANCE</b>	<b>483</b>

**DISCUSSION**

- CURRENT SENSITIVITIES TOWARD FUTURE PROJECTIONS INCLUDE 1) ACCURACY OF CAPITAL EXPENDITURE FORECAST, 2) WORKERS COMPENSATION CLAIMS AND OR LEGAL SETTLEMENTS, 3) FUEL CONSUMPTION DEMAND AND 4) CONTINUED CONTAINMENT OF EMPLOYEE OVERTIME.
- LEASE AGREEMENT WITH STATE OF MAINE DEPARTMENT OF TRANSPORTATION EXPIRES **DECEMBER 31, 2017**.
- \$ 252 LOAN AMORTIZATION PERIOD AND INTEREST RATE ASSOCIATED WITH HB 25-FN-A (PISCATAQUA RIVER TURNING BASIN), HAS YET TO BE DETERMINED.

**PROJECTED UNRESTRICTED CASH BALANCES**



TOTAL FUND BALANCES	BALANCE AT <b>07-31-2016</b>	BALANCE AT <b>06-30-2015</b>
UNRESTRICTED FUNDS	693	321
HARBOR DREDGING	463	449
FOREIGN TRADE ZONE	51	54
REVOLVING LOAN FUND	88	<u>373</u>
<b>TOTAL</b>	<b>1,295</b>	<b>1,197</b>



**DIVISION OF PORTS AND HARBORS**  
**STATEMENT OF CASH FLOW- UNRESTRICTED FUNDS**  
**AUGUST 1, 2016 TO APRIL 30, 2017**

(\$ 000's)

	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>TOTAL</u>
<b>OPENING FUND BALANCE</b>	<b>693</b>	<b>690</b>	<b>556</b>	<b>554</b>	<b>592</b>	<b>442</b>	<b>473</b>	<b>623</b>	<b>632</b>	<b>693</b>
<b>SOURCES OF FUNDS</b>										
FACILITY RENTALS	53	54	55	53	54	53	53	54	54	483
CONCESSION REVENUES	2	2	1	-	-	-	-	-	-	5
MOORING FEES	-	-	-	-	-	65	200	60	-	325
REGISTRATIONS / WHARFAGE	25	25	15	85	75	20	10	15	25	295
PARKING FEES	23	18	15	5	-	-	-	-	10	71
FUEL SALES	30	25	25	25	20	20	20	25	45	235
	<u>133</u>	<u>124</u>	<u>111</u>	<u>168</u>	<u>149</u>	<u>158</u>	<u>283</u>	<u>154</u>	<u>134</u>	<u>1,414</u>
<b>USE OF FUNDS</b>										
PERSONNEL SERVICES AND BENEFITS	47	170	45	40	165	47	48	49	165	776
BUILDINGS AND FACILITIES	25	23	20	25	20	18	20	22	24	197
GENERAL AND ADMINISTRATIVE	11	10	10	9	11	10	11	9	12	93
UTILITIES	15	17	15	18	29	33	35	32	30	224
PROFESSIONAL SERVICES	10	-	-	15	40	-	-	-	10	75
FUEL PROCUREMENT	28	23	23	23	19	19	19	23	42	219
CAPITAL EXPENDITURES AND OTHER	-	15	-	-	15	-	-	10	-	40
	<u>136</u>	<u>258</u>	<u>113</u>	<u>130</u>	<u>299</u>	<u>127</u>	<u>133</u>	<u>145</u>	<u>283</u>	<u>1,624</u>
<b>NET CASH FLOW</b>	<b>(3)</b>	<b>(134)</b>	<b>(2)</b>	<b>38</b>	<b>(150)</b>	<b>31</b>	<b>150</b>	<b>9</b>	<b>(149)</b>	<b>(210)</b>
<b>CLOSING FUND BALANCE</b>	<b>690</b>	<b>556</b>	<b>554</b>	<b>592</b>	<b>442</b>	<b>473</b>	<b>623</b>	<b>632</b>	<b>483</b>	<b>483</b>

# DIVISION OF PORTS AND HARBORS

## STATEMENT OF CASH FLOW- HARBOR DREDGING FUND

### AUGUST 1, 2016 TO APRIL 30, 2017

(\$ 000's)

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b>OPENING FUND BALANCE</b>	<u>463</u>	<u>474</u>	<u>482</u>	<u>472</u>	<u>482</u>	<u>488</u>	<u>476</u>	<u>483</u>	<u>490</u>	<u>463</u>
<b>SOURCES OF FUNDS</b>										
PIER USAGE FEES	8	7	9	7	5	6	5	6	6	59
REGISTRATIONS	1	1	1	2	1	1	1	1	2	11
FUEL FLOWAGE FEES	3	2	2	3	2	2	3	2	2	21
	12	10	12	12	8	9	9	9	10	91
<b>USE OF FUNDS</b>										
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	-	-	-	-	-
BUILDINGS AND FACILITIES	1	-	-	2	-	1	-	-	2	6
GENERAL AND ADMINISTRATIVE	-	-	2	-	-	-	2	-	-	4
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	-	2	-	-	2	-	-	2	-	6
ALL OTHER	-	-	20	-	-	20	-	-	20	60
	1	2	22	2	2	21	2	2	22	76
<b>NET CASH FLOW</b>	11	8	(10)	10	6	(12)	7	7	(12)	15
<b>CLOSING FUND BALANCE</b>	<u>474</u>	<u>482</u>	<u>472</u>	<u>482</u>	<u>488</u>	<u>476</u>	<u>483</u>	<u>490</u>	<u>478</u>	<u>478</u>

**DIVISION OF PORTS AND HARBORS**  
**STATEMENT OF CASH FLOW- FOREIGN TRADE ZONE**  
**AUGUST 1, 2016 TO APRIL 30, 2017**

(\$,000's)

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b>OPENING FUND BALANCE</b>	<b>51</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>46</b>	<b>46</b>	<b>46</b>	<b>51</b>
<b>SOURCES OF FUNDS</b>										
FACILITY RENTALS	-	-	-	-	-	-	-	-	-	5
ALL OTHER	-	-	-	-	-	-	-	-	-	-
<b>USE OF FUNDS</b>										
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	-	-	-	-	-
BUILDINGS AND FACILITIES	-	-	-	-	-	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	3	-	-	-	-	2	-	-	1	6
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-	-
ALL OTHER	-	-	-	-	-	-	-	-	-	-
	3	=	=	=	=	2	=	=	=	6
<b>NET CASH FLOW</b>	<b>(3)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2)</b>	<b>-</b>	<b>-</b>	<b>(1)</b>	<b>(6)</b>
<b>CLOSING FUND BALANCE</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>46</b>	<b>46</b>	<b>46</b>	<b>45</b>	<b>45</b>

# DIVISION OF PORTS AND HARBORS

## STATEMENT OF CASH FLOW- REVOLVING LOAN


### AUGUST 1, 2016 TO APRIL 30, 2017

(\$ 000's)

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTAL
<b>OPENING FUND BALANCE</b>	<b>88</b>	<b>41</b>	<b>56</b>	<b>71</b>	<b>86</b>	<b>102</b>	<b>119</b>	<b>134</b>	<b>150</b>	<b>88</b>
<b>SOURCES OF FUNDS</b>										
LOAN REPAYMENTS	13	13	14	14	14	14	14	14	14	124
INTEREST INCOME-LOANS	3	3	3	3	4	4	4	4	4	32
INTEREST INCOME- FUND BALANCE	-	1	-	-	-	1	-	-	-	2
SEQUESTERED FUNDS	-	-	-	-	-	-	-	-	-	-
<b>USE OF FUNDS</b>	<b>16</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>158</b>
NEW LOANS ISSUED	60	-	-	-	-	-	-	-	112	172
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	-	-	-	-	-
BUILDINGS AND FACILITIES	-	-	-	-	-	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	-	-	-	-	-	-	-	-	-	-
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	3	2	2	2	2	2	3	2	2	20
ALL OTHER	-	-	-	-	-	-	-	-	-	-
<b>NET CASH FLOW</b>	<b>63</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>192</b>
	(47)	15	15	15	16	17	15	16	(96)	(34)
<b>CLOSING FUND BALANCE</b>	<b>41</b>	<b>56</b>	<b>71</b>	<b>86</b>	<b>102</b>	<b>119</b>	<b>134</b>	<b>150</b>	<b>54</b>	<b>54</b>

NOTE:  
1) EXCLUDES SEQUESTERED FUND BALANCE OF \$45.

MEMORANDUM

To: Pease Development Authority Board of Directors  
From: David R. Mullen, Executive Director   
Date: August 18, 2016  
Re: Sublease between Pioneer New Hampshire, LLC and Hybrid Fitness, LLC

In accordance with the "Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements" adopted by the Board on August 8, 1996, I am pleased to report that PDA has approved of a sublease between Pioneer New Hampshire, LLC ("Pioneer") and Hybrid Fitness, LLC ("Hybrid") for 5,000 square feet located at 114 Corporate Drive. The Pioneer/Hybrid Sublease is for a base term of five (5) years with one (1) five (5) year option to extend. Hybrid, an exercise facility, will use the Subleased Premises for general offices, exercise facility, and related uses.

The Delegation to Executive Director: Consent, Approval of Subleases provides that;

"A Sublease Agreement subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are met:

1. The use of the Subleased Premises associated with the sublease is permitted under the original Lease;
2. The sublease is consistent with the terms and conditions of the original Lease;
3. The original Lessee remains primarily liable to Lessor to pay rent and to perform all other obligations to be performed by Lessee under the original Lease; and
4. The proposed Sublessee is financially and operationally responsible."

Conditions one through three have been met. As to condition four, PDA relies on Pioneer's continued primary liability for payment of rent and other obligations pursuant to the PDA/Pioneer Lease.

The Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements also requires the consent of one member of the PDA Board of Directors. In this instance, Director Lamson was consulted and granted her consent.

MEMORANDUM

To: Pease Development Authority Board of Directors  
From: David R. Mullen, Executive Director *DRM*  
Date: August 18, 2016  
Re: Sublease between Two International Group, LLC and Atlas Commodities, LLC

In accordance with the "Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements" adopted by the Board on August 8, 1996, I am pleased to report that PDA has approved of a sublease at 2 International Drive between Two International Group, LLC ("TIG") and Atlas Commodities, LLC, a retail energy provider), at Two International Drive. The Sublease for 1,878 square feet is for a term of five years effective June 2, 2016. The Subleased Premises will be used for general business offices and related uses.

The Delegation to Executive Director: Consent, Approval of Subleases provides that:

"A Sublease Agreement subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are met:

1. The use of the Subleased Premises associated with the sublease is permitted under the original sublease;
2. The sublease is consistent with the terms and conditions of the original Lease;
3. The original Lessee remains primarily liable to Lessor to pay rent and to perform all other obligations to be performed by Lessee under the original Lease; and
4. The proposed Sublessee is financially and operationally responsible.

Conditions one through three have been met. As to condition four, PDA relies on TIG's continued primary liability for payment of rent and other obligations pursuant to the PDA/TIG Lease.

The Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements also requires the consent of one member of the PDA Board of Directors. In this instance, Director Lamson was consulted and granted her consent.

MEMORANDUM

To: Pease Development Authority Board of Directors  
From: David R. Mullen, Executive Director *DRM*  
Date: August 18, 2016  
Re: Sublease between One New Hampshire Avenue, LLC and Two International Construction Co., LLC

In accordance with the "Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements" adopted by the Board on August 8, 1996, I am pleased to report that PDA has approved of a sublease between One New Hampshire Avenue, LLC ("ONH") and Two International Construction Co., LLC ("TICC") consisting of 1,716 square feet at 1 New Hampshire Avenue. The ONH/TICC Sublease is for a base term of five years. TICC will use the subleased premises for general office use.

The Delegation to Executive Director: Consent, Approval of Sub-subleases provides that:


"A Sub-sublease Agreement subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are met:

1. The use of the Subleased Premises associated with the sublease is permitted under the original sublease;
2. The sublease is consistent with the terms and conditions of the original Sublease;
3. The original Sublessee remains primarily liable to Sublessor to pay rent and to perform all other obligations to be performed by Sublessee under the original Sublease; and
4. The proposed Sublessee is financially and operationally responsible."

Conditions one through three have been met. As to condition four, PDA relies on ONH's continued primary liability for payment of rent and other obligations pursuant to the PDA/ONH Sublease.

The Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements also requires the consent of one member of the PDA Board of Directors. In this instance, Director Lamson was consulted and granted her consent.

MEMORANDUM

To: Pease Development Authority Board of Directors  
From: David R. Mullen, Executive Director   
Date: August 18, 2016  
Re: Sublease between Galileo RMF, LLC and Port City Air, Inc.

In accordance with the "Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements" adopted by the Board on August 8, 1996, I am pleased to report that PDA has approved of a sublease between Galileo RMF, LLC ("Galileo") and Port City Air, Inc. ("PCA") for 6,740 square feet with parking and ramp use located at 139 Flightline Road. The Galileo/PCA Sublease is for a base term of six (6) years with one (1) four (4) year option to extend. PCA will use the Subleased Premises for its Great Circle Catering operations and Seacoast Aviation Air Cargo operations and related uses.

The Delegation to Executive Director: Consent, Approval of Subleases provides that;

"A Sublease Agreement subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are met:

1. The use of the Subleased Premises associated with the sublease is permitted under the original Lease;
2. The sublease is consistent with the terms and conditions of the original Lease;
3. The original Lessee remains primarily liable to Lessor to pay rent and to perform all other obligations to be performed by Lessee under the original Lease; and
4. The proposed Sublessee is financially and operationally responsible."

Conditions one through three have been met. As to condition four, PDA relies on Pioneer's continued primary liability for payment of rent and other obligations pursuant to the PDA/Pioneer Lease.

The Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements also requires the consent of one member of the PDA Board of Directors. In this instance, Director Lamson was consulted and granted her consent.



**MEMORANDUM**

To: Pease Development Authority Board of Directors

From: David R. Mullen, Executive Director *DM*

Date: August 18, 2016

Re: Revisions to Existing Signs – NextLevelNow, Inc.

In accordance with the "Delegation to Building Inspector: Consent and Approval of Minor Revisions to Existing Signs" adopted by the Board on June 20, 2005, I am advising the Board that PDA has approved of the minor revisions to the previously approved sign as follows:

1. Revise the face of the existing sign at 16 Pease Boulevard to replace the previous tenant's name with the name of the new tenant, NextLevelNow, Inc.

The Delegation to Building Inspector: Consent and Approval of Minor Revisions to Existing Signs provides that:

A sign replacement or minor revision request subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are satisfied:

1. the request is limited to: in-kind replacement when required for maintenance; revision to sign graphics to reflect a new name or logo for an existing tenant; revision to sign graphics to reflect a change in tenancy.
2. there is no substantive change in the size or style of the sign.
3. the request is consistent with the terms and conditions of the original approval; and,
4. all other conditions of the PDA Land Use Controls are satisfied.

Conditions one through four have been met. The Delegation also requires the consent of one member of the PDA Board of Directors. In this instance, Chairman Bald was consulted and granted his consent.

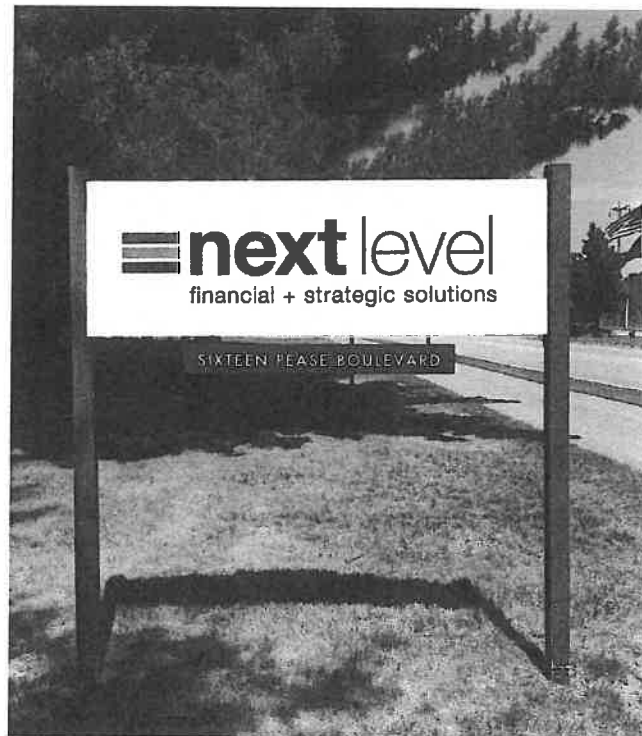
P:\BOARDMTG\SignDelegation0816.docx

Proposed Signage for NEXT LEVEL NOW, INC  
16 Pease Blvd., Portsmouth, NH



23.75"

70.875"




MOTION

Director Lamson:

The Pease Development Authority Board of Directors hereby approves of the proposed sign for 73 Corporate Drive at Pease LLC at 73 Corporate Drive; all in accordance with the memorandum of Maria J. Stowell, P.E., Manager - Engineering attached hereto.

N:\RESOLVES\Signs73Corporate0816.docx

**MEMORANDUM**

TO: Pease Development Authority Board of Directors  
FROM: David R. Mullen, Executive Director   
RE: Contract Reports  
DATE: August 18, 2016

\*\*\*\*\*

In accordance with Article 3.9.1.1 of the PDA Bylaws, I am pleased to report the following:

1. Project Name: Dell Marketing LP  
PDA Obligation \$5,047.70  
Board Authority: Vice-Chairman Loughlin  
Summary: For the purchase of 5 desktop computers to replace worn out computers at various PDA locations.
  
2. Project Name: Messer Truck Equipment  
PDA Obligation \$5,989.00  
Board Authority: Vice-Chairman Loughlin  
Summary: To purchase a 11.5 gallon dump body to be used by PDA Maintenance.
  
3. Project Name: Portsmouth Quality Flooring Corporation  
PDA Obligation \$2,636.00  
Board Authority: Vice-Chairman Loughlin  
Summary: For the purchase and installation of carpeting in the offices at 16 Pease Boulevard.
  
4. Project Name: Hoyle Tanner & Associates – Obstruction Removal Project  
PDA Obligation \$2,980.00  
Board Authority: Executive Committee  
Summary: For additional work related to the Obstruction Removal Permitting and Design project in accordance with the memorandum from Maria J. Stowell, P.E, Manager – Engineering attached hereto.
  
5. Project Name: Ransom Consulting, Inc. – Frank Jones Well  
PDA Obligation \$9,800.00  
Board Authority: Director Allard  
Summary: To conduct exploration of Frank Jones wells to determine the condition of the wells as outlined in the memorandum of Maria J. Stowell, PE, Manager – Engineering attached hereto.

**P.O. Number:** PDA2015-03PDA

If no P.O. number is specified, the date on the P.O. will be used as the P.O. number.

# PURCHASE ORDER

**Customer Agreement Number:** -8001863

**P.O. Date:** 06/08/16

**Payment Terms**  
**\*Net 30**

**Bill to:**

Pease Development Authority  
55 International Drive  
Portsmouth, NH 03801

Phone #: 603-433-6088 or 603-766-9290  
Fax #: 603-433-6317

**Ship To:**

Pease Development Authority  
55 International Drive  
Portsmouth, NH 03801

Phone #: 603-433-6088 or 603-766-9290  
Fax #: 603-433-6317

- Customer agrees to purchase the products(s) itemized on the quotation number(s) indicated below at the price(s) indicated, plus applicable taxes and shipping & handling charges, subject to the applicable Dell terms and conditions of sale located at [http://www.dell.com/us/en/gen/misc/policy\\_009\\_policy.htm](http://www.dell.com/us/en/gen/misc/policy_009_policy.htm).
- \*Net 30 Payment Terms are applicable to this purchase order and are subject to Credit Approval. Additional financial information in the form of financial statements from previous years may be required.
- Please attach tax exempt letter/certificate if applicable.
- This Purchase Order may only be used for purchases within the Continental United States.

QTY	QUOTE #	DESCRIPTION	UNIT PRICE	TOTAL
5	1020346053108.1	OptiPlex 7040 SFF	1,009.54	5,047.70
			<b>SUBTOTAL</b>	5,047.70
			<b>SALES TAX (IF APPLICABLE)</b>	
			<b>SHIPPING &amp; HANDLING</b>	
			<b>TOTAL</b>	<b>\$5,047.70</b>

**\*\*ALL pages of the referenced quotation(s) MUST accompany this Purchase Order**

**Signature (Authorized Buyer):** \_\_\_\_\_

**Date:** 6/8/16

**Print Name (Authorized Buyer):** David R. Mullen  
Name

Executive Director  
Title



Messer Truck Equipment  
 170 WARREN AVE.  
 Westbrook ME 04092-4439  
 (207) 854-9751  
 www.messertruckequipment.com

*04092-4439*  
*PO 539*  
*RC 5394*  
COPY

# Invoice

Date	Invoice #
6/28/2016	50286

<b>Bill To</b>
PEASE DEVELOPMENT AUTHORITY 7 LEE ST PORTSMOUTH, NH 03801

<b>Ship To</b>
PEASE DEVELOPMENT AUTHORITY 7 LEE ST PORTSMOUTH, NH 03801

VIN	S.O.	Terms	Rep	Purchase Order	Brief Description
	23245	Net 30	225		11.5 GALION DUMP
Item Code	Quantity	Description	U/M	Price Each	Amount
DUMP-GALION	1	11.5' GALION DUMP BODY (MODEL 100U11.5), NOT INSTALLED  ATTN: KEN CONLEY		5,989.00	5,989.00
				<b>Total</b>	\$5,989.00
				<b>Payments/Credits</b>	\$0.00
				<b>Balance Due</b>	\$5,989.00

RECEIVED  
6/29/16

INVOICE APPROVAL  
00-040-110650

2015349-04  
APR 7/15/16.

Received  
JUL 01 2016  
Pease Development Authority

If payment is not received within 30 days a late fee will be added at the rate of 1.5% (18% APR) plus any costs and fees incurred to collect the past due amount. All vehicles or equipment left longer than 7 days after repairs are completed will incur a \$15.00 per day storage fee.

Portsmouth Quality Flooring Corporation

2040 Lafayette Rd.

Portsmouth, NH 03801

Phone (603) 436-3422 Fax (603) 436-9016

# Estimate

Date	Estimate #
7/5/2016	16342

<b>Client</b>
Pease Development Authority Airport Management Dpt. 7 Lee Street Portsmouth, NH 03801

poqufl@hotmail.com

www.portsmouthflooring.com

Rep
COM

Item	Description	Qty	Rate	Total
	16 Pease Blvd Portsmouth NH			
	Frank 319-7538			
Comm. Car...	Shaw Camden Harbor II Unitary back color: Belgian Linen #14150 (12x59) installed glue down	708	2.95	2,088.60
Rip-up	rip up and disposal	1	200.00	200.00
Inserts	Track & Insert (per lnft)	36	3.00	108.00
Base	Cove base installed (per lnft)	160	1.50	240.00
	SUBTOTAL option 2			2,636.60
<p>Note: Any furniture moving or additional floor prep that may be needed is not included in this estimate.</p> <p><b>ECON. DEV. APPROVAL</b>  DEPT. HEAD: _____  EXEC. DIR.: <u>                    </u>  7/7/16</p>				

**Maria Stowell - Email to Executive Committee 8/18/16**

---

**Subject:** FW: Directors' Approval, HTA contract amendment

I am writing to seek approval of the Executive Committee to allow the Executive Director to sign a contract with HTA in an amount that exceeds the amount approved by the Board in 2014. The work is for the Portsmouth Airport obstruction removal project.

Some background — In 2014 PDA applied to the State Block Grant Program for a grant to hire HTA to produce bid documents for removing obstructions that penetrate flight surfaces. That application included a sum of \$192,000 for work by HTA was based on a scope of work that has changed significantly in the last two years. Because of the changes the price has increased.

The changes in the work that have affected the cost include:

- The decision by FAA to include additional design parameters for consideration. These additional parameters increased the area under review from 12 acres to 67 acres, adding to the cost of design work.
- The Northern Long Eared Bat was added to the threatened species list, requiring that we coordinate with USDA and USFW and then conduct a survey to monitor for bat habitats.
- The review by NH Division of Historical Resources and the Town of Newington Historic District commission triggered further research of historical properties in Newington and ultimately the submission of an inventory report that required the work of a separate historical consultant.
- In some areas, obstruction mitigation methods were changed from tree removal to tree lighting after hearing from abutters and neighbors.

These and other issues resulted in additional meetings, coordination and research. The FAA and State have agreed that HTA is entitled to additional compensation. I am now seeking your approval.

The Board originally approved an HTA contract of \$192,000. The revised cost for the work is \$251,600. This includes work by HTA and its survey, electrical, forestry and electrical subconsultants. Because the work is grant funded, PDA's portion is 5% of the added cost or \$2,980.

PDA policy allows for expenditures up to \$10,000 without a vote of the full Board, if approved by a member of the Executive Committee. Staff believes that policy can be applied in this instance because, notwithstanding the absolute value of the cost increase, PDA's cost is limited to \$2,980. As mentioned, both FAA and the State have concurred that the extra expense is justified.

Lastly, you may be wondering why this can't wait until 8/18. The schedule constraints are such that these two weeks are needed for important field work or future work may be impacted. Please let me know in in which case we will report the cost at the next Board meeting.



## MEMORANDUM

To: David R. Mullen, Executive Director  
From: Maria J. Stowell, P.E., Engineering Manager *Maria*  
Date: August 11, 2016  
Subject: Ransom Consulting Proposal for Frank Jones Wells Investigation

Scott DeVito has asked the engineering department to look into the feasibility of using the old Frank Jones wells as an additional source of water for golf course irrigation. From what can be seen, the wells consist of a line of old structures starting near the 11<sup>th</sup> hole and continuing more or less along 12, to 16, to 3, and then through the woods to the right of 2. The structures are brick, most have cast iron covers, but a few are open. They are connected by vitrified clay piping. No one knows if the structures and pipe are intact. They do seem to be a very good source of water. There is water seeping through the brick structure on #3 into the ditch nearby, even in this dry weather.

The wells have been identified as an historic asset. As required by PDA's deed from the Air Force, we have approached the NH Division of Historic Resources (DHR) with the idea of rehabilitating the wells and they are open to our conducting an investigation.

There are a number of next steps which should occur in parallel. One of the steps is to hire a firm to do field reconnaissance to ascertain the condition of the well structures. We also need to involve a historical resources consultant to report back to DHR and to assure them we are not damaging the wells. We have worked with our on-call consultant, Ransom Consulting, to develop a scope of work which includes field work, reports, meetings and the work by the historical consultant. The cost for the work is \$9,800. This sum was approved by Directors Allard and Bohenko and should be reported at next week's Board meeting.

Other project coordination includes discussions with NHDES and the City of Portsmouth regarding the quantity and quality of water to be withdrawn. At this time we are proceeding cautiously pending the outcomes of these discussions which will inform us of project feasibility in terms of regulatory approvals.

We have recently learned that beginning in 2018 the Air Force will be discharging water from its aquifer treatment system now being designed, and anticipates sending some of this water to the tank on the Blue Course that was formerly used to send treated groundwater to the Golf Course irrigation system. If this additional water source becomes available, it will be welcome. However, investigating the use of the Frank Jones Wells will still be of value as water continues to be an increasingly precious resource.

MOTION

Director Bohenko:

The Pease Development Authority Board of Directors hereby authorizes the Executive Director to enter into a contract with AboutGolf of Maumee, OH, to upgrade the simulator room hitting stations and flooring at the Golf Course Clubhouse, in an amount not to exceed \$13,371.20; all in accordance with the memorandum from Scott DeVito, PGA General Manager, dated August 3, 2016 attached hereto.


In accordance with the provisions of RSA 12-G:8 VIII, the Board justifies the waiver of the RFP requirement based on the following reasons:

1. At the time of purchase of the original simulator system, AboutGolf was the sole source provider in the region;
2. AboutGolf has a specialized knowledge of the simulator systems. If the project was awarded to another contractor, AboutGolf would still need to design the flooring plan and recalibrate the simulators to the new hitting locations to ensure that the simulator technology operates properly; and
3. AboutGolf can do the work in the most cost effective and timely manner.

Note: This motion requires 5 affirmative votes.

N:\RESOLVES\GolfCourseSimulator0816.docx

## MEMORANDUM

To: David R. Mullen, Executive Director 

From: Scott DeVito, PGA General Manager

Date: August 3, 2016

Subject: Request to Upgrade Simulator Room Flooring and to Waive RFP

This is a request to enter into a contract with AboutGolf, of Maumee, Ohio, to upgrade the flooring systems and the hitting areas for the three simulators at the Pease Golf Course Clubhouse; and to waive the RFP process. AboutGolf installed the original simulator systems including the simulator screens and game consoles.

The attached work order in the amount of \$13,317.20 details the requested flooring and the required replacement of the golf hitting areas.

### Reasons to waive RFP:

- At the time of purchase of the original simulator system, AboutGolf was the sole source provider.
- AboutGolf has a specialized knowledge of the simulator systems. If the project was awarded to another contractor, AboutGolf would still need to design the flooring plan and recalibrate the simulators to the new hitting locations to ensure that the simulator technology operates properly;
- AboutGolf can do the work in the most cost effective and timely manner.

The costs for the flooring design and system recalibration are included in AboutGolf's proposal. As you may recall, funds for this work were budgeted in the golf course FY2017 capital expenditure schedule. It should be noted that this work is required to be undertaken on a periodic basis and that the original budgeted amount was \$20,000. As the total cost for the project is \$13,371.20 this has resulted in \$6,628.80 in savings over the budgeted amount.

Thank you for your consideration.

**aboutGolf**

352 Tomahawk Dr  
 Maumee, OH 43537  
 419.482.9095  
 www.aboutgolf.com

**Pro Forma Invoice**

Date	Invoice #
7/20/2016	11340

**Bill To**  
 Pease Development Authority  
 PDA Clubhouse  
 200 Grafton Dr.  
 Portsmouth, NH 03801

**Ship To**  
 Pease Development Authority  
 Attn: Tim Riese  
 PDA Clubhouse  
 200 Grafton Dr.  
 Portsmouth, NH 03801

P.O. No.	Terms	Rep
Email	50% Down, 50% ...	JD.EG

Item	Description	Qty	U/M	Cost	Total
	ORDER SUMMARY: - Full 1" Flooring Systems Upgrade for 3 simulators - New turf, stance mats, strike mats - New tee kits - Installation - As sourced by Design				
SIM.FLR.CL.ASSY	ORDER ITEMS: Classic Flooring System - 5/8" thick flooring underlayment tiles (roughly 312 total) - Design to confirm - 1/2" thick putting turf, 2 rolls (roughly 130 square yards total) - Design to confirm - 6 Stance Mats - 3 Strike Mats	3	ea	3,988.00	11,964.00
8520-kit	Tee Holder & Tee Kit - 1 holder, 4 tees - 1 each @ 44mm, 54mm, 64mm, 74mm long	6	ea	0.00	0.00
8524-84mm	Tee, color yellow @ 84 mm long	12	ea	0.00	0.00
8520	Tee Holder (GolfComfort)	6	ea	0.00	0.00
Discount	Discount - 20% on components	1	ea	-2,392.80	-2,392.80
SVC.INS.CUS	LOGISTICAL ITEMS: Installation - Custom Flooring Systems	1	ea	3,200.00	3,200.00
9510	Shipping & Handling	1	ea	600.00	600.00

Please Reference Sales Order # on payment.

**Subtotal**  
**Sales Tax (0.0%)**  
**Total**

Customer Is Responsible For All Sales / Use Taxes  
 All funds are in US Dollars

Quote Acceptance Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**aboutGolf**

352 Tomahawk Dr  
 Maumee, OH 43537  
 419.482.9095  
 www.aboutgolf.com

**Pro Forma Invoice**

Date	Invoice #
7/20/2016	11340

**Bill To**

Pease Development Authority  
 PDA Clubhouse  
 200 Grafton Dr.  
 Portsmouth, NH 03801

**Ship To**

Pease Development Authority  
 Attn: Tim Riese  
 PDA Clubhouse  
 200 Grafton Dr.  
 Portsmouth, NH 03801

P.O. No.	Terms	Rep
Email	50% Down, 50% ...	JD.EG

Item	Description	Qty	U/M	Cost	Total
------	-------------	-----	-----	------	-------

NOTES:  
 - Created by: J. Anderson - 07-20-2016  
 - Discount reflects Platinum Program Pricing

PAYMENT TERMS:  
 - 50% Down upon quote acceptance  
 - Remaining balance due 10 days after installation completion

Please Reference Sales Order # on payment.

<b>Subtotal</b>	<b>\$13,371.20</b>
<b>Sales Tax (0.0%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$13,371.20</b>

Quote Acceptance Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Customer Is Responsible For All Sales / Use Taxes  
 All funds are in US Dollars

# Skyhaven Airport Advisory Council (SAAC) ANNUAL REPORT Calendar Year 2015

## **SAAC Members:**

Peter Bruckner - Chair  
Kenneth Ortmann -Vice Chair  
Bill Richard - Sec/Treasurer  
Sen. Sam Cataldo  
Daniel Barufaldi  
Rep. Brandon Guida  
Richard C. Jackson  
Todd Patten  
Jim Rogers  
Christine Soutter - Chair Marketing Committee  
Rep. Ken Weyler  
Frank Torr (Non-Voting member of the Pease Development Authority (PDA))

The SAAC held four regular meetings during 2015

March 9 - quorum attained  
June 8 - quorum attained  
September 15 - quorum attained  
December 15 - no quorum

## **TOPICS & ISSUES**

### **Runway 15 - 33 Reconstruction**

Although opened to the flying public in October 2014, the ODALS (*Omn*D*irectional *A*pproach *L*ights) lighting and punch list items were completed in 2015.*

On May 16 the runway Grand Opening and Ribbon Cutting ceremony was held and included a large number of local and state officials to celebrate the grand reopening. With the increased runway length and improved approach lighting the safety and functionality of the airport has been improved and provides incentives for aviation enthusiasts and businesses to locate near Skyhaven.

### **GP Aviation - Airframe and Powerplant Mechanic Services**

Glen Horne reports successfully maintaining his operation and has renewed his lease for Hangar 5. GP Aviation services a number of aircraft based at Skyhaven and elsewhere.

### **Flight Training**

Because of the synergy with fuel sales and maintenance operations, locating a flight training provider on site remains a priority for the SAAC. When flight training was offered at Skyhaven, it attracted new members to the airport community, who often rented aircraft or purchased and based aircraft at the airport. While Hampton Airfield's runway was under reconstruction some flight training activities were relocated from Hampton to Skyhaven.

Represented at Wings and Wheels, Southern Maine Aviation and Hampton Airfield have both been contacted about opening satellite operations at Skyhaven.

### **Sumner Properties**

In 2014, Sumner Properties, a printing operation near Skyhaven, contacted PDA and presented the concept of building a hangar at Skyhaven and reopening the jet fuel tank at the fuel farm for their use. Following an agreement with the PDA, work started on preparing the jet fuel tank (not completed until 2016). No plans for the proposed hangar were presented.

### **Wings & Wheels**

The 2015 Wings & Wheels event was the most successful to date with over 5,000 attendees. Much credit goes to Christine Soutter (chair of SAAC Marketing Committee), Torey Kortz (Director of the Share Fund), and Officer Tracy Hayes of the Rochester Police Department. Food vendors ran out of food and a record number and variety of vendors participated.

Young Eagle flights continued into the early evening and were still unable to accommodate all who registered. Helicopter and Biplane rides allowed many to experience flight. This event, sponsored by the Rochester Police Department and benefitting Gerry's Food Pantry, does a lot to integrate Skyhaven Airport and the surrounding communities.

### **Young Eagles - EAA Chapter 225**

EAA (Experimental Aircraft Association) Chapter 225, based at Skyhaven, continues to have an active presence at Skyhaven Airport and provides Young Eagles Rallies at Skyhaven as well as Sanford, ME and Concord, NH. They contribute in large measure to the success of Wings and Wheels as well as making Skyhaven part of the lives of many families in the area.

### **Taxilane & Drainage Rehab Project**

This project, first presented by Jacobs Engineering to the SAAC in December 2014, took an unexpected direction in September, when the week prior to the September 15 meeting SAAC was informed that Hangar 1 would be a casualty of the project, as funds could be used for its demolition. PDA proposed demolition in lieu of maintenance. Despite findings that the structure was essentially sound and a vote by the SAAC to maintain the structure, the PDA staff and subsequently the PDA Board of Directors voted to include demolition of Hangar 1.

It was later clarified by the DOT Aeronautics Division that the Hangar 1 location provided insufficient taxiway distance to Hangar 2 based on FAA standards for the design aircraft type. Design continued on this project throughout 2015.

Approved by SAAC July 12, 2016



## Memorandum

**To:** Kim W. Hopper, A.A.E., Airport Manager  
**From:** Sandra McDonough, Airport Operations/Community Liaison *Sm*  
**Date:** 8/11/2016  
**Subj:** Noise Report for June 2016

---

The Portsmouth International Airport Community Liaison received a total of 37 inquiries for the calendar month of June 2016: 10 rotor and 27 fixed wing.

All of the helicopter inquiries were associated with Seacoast Helicopters and originated from two residences; one from Portsmouth and one from Kittery Point. The Portsmouth resident inquired 9 times that the tour company uses the same route all the time and it is directly over his home. The Kittery Point resident is also concerned with the helicopter tour company using the same routes.

The 27 inquiries on fixed-wing aircraft were all related to military aircraft, both based and non-based; including KC135s, C5s, KC10s, C40s and a C17. The noise concerns originated all around the seacoast area and include Dover, Durham, Kittery Point, Madbury, Newmarket, Portsmouth and Rye.

A single residence in Newmarket was responsible for 57% of the month's inquiries. As stated in past reports, the couple residing at this residence feel the aircrafts are targeting their home and flying to low. They call every time a plane flies in the vicinity of their home. Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we would only respond should a particular operation warrant.

On June 7<sup>th</sup> a non-based C5 was training in the local area that spurred three of the inquiries; one in Rye, one in Portsmouth and one in Dover. Due to the winds at the airport the C5 was using Runway 16 for "touch and go's". The C5 was following Portsmouth's voluntary noise abatement procedures by varying his route slightly each go around and limiting his time in the pattern to an hour and a half. The C5 is one of the



MANAGEMENT

36 Airline Ave. Portsmouth, NH 03801

603.433.6536

largest aircrafts in the world and has very distinct loud engines that whine. On another occasion, a new resident of Madbury also called inquiring about a C5. She called to see if the aircraft was having engine trouble. The Airport Community Liaison explained the engine of a C5 has a very distinct whine that sounds very different than the other flights that come in and out of Pease. The caller appreciated the quick follow-up to her concern.

The last noise concern originated from a resident in Dover who was awakened in the middle of the night by an aircraft. The only aircraft departed in that time frame was a non-based C-17 departing on a mission.

Attached is a copy of the Noise Report for June 2016.

**PDA Noise Control Log** For the Period: **06/01/16** to **06/30/16**

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
1	6/2/2016	16:00 215 Champernourne Madbury, NH 03823	NonBased	C5	Hi. It's about 4 o'clock on Thursday. A little over a half hour ago an airplane was heading towards Portsmouth and was flying really, really low over my house. It looked military and the engine was sputtering a bit. It sounded like it was really struggling. At first I heard the sounds from it and it was really loud and sputtering and I thought it was going to crash into one of the houses and then I saw it and it was perfectly straight. Even though it wasn't crashing it was very low and it was scary. I'm trying to get a real person to talk to try to figure out if the plane was on its' way to Pease and who that plane was that I witnessed. If you could call me back that would be great.	McDonough spoke with the caller 6/3. McDonough informed the caller that the C5 is the largest aircraft in the world which gives the appearance that it is lower and slower than it really is. The engine of a C5 has a very distinct whine that sounds very different than the other flights that come in and out of Pease. The caller is new to the area and she appreciated the quick response.
2	6/4/2016	14:13 178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller calling about the aircraft operating out of Portsmouth are a danger to the community.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
3	6/6/2016	11:35 178 Bayview Newmarket, NH 03857-	Comb of NonBased	KC135R, KC10	Repeat caller calling concerning the aircraft out of Portsmouth are that are a potential hazard to her home.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
4	6/6/2016	11:39 178 Bayview Newmarket, NH 03857-	Comb of NonBased	KC135R, KC10	Repeat caller calling about the aircraft that are targeting her home.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
5	6/6/2016	11:42 178 Bayview Newmarket, NH 03857-	Comb of NonBased	KC135R, KC10	Repeat caller calling about the aircraft that are targeting her home.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.

# PDA Noise Control Log

For the Period: 06/01/16 to 06/30/16

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
6	6/7/2016 19:30	216 Chartergrant Road Dover, NH 03823	NonBased	C5	<p>Emailled: There is a large 4 engine plane that does touch and goes at various times of the day. I can't see any markings on the plane but it made several passes from N to S between 6:00 and 8:15 pm on 6/7/16. Tonight the plane was pretty loud but he has been much louder. Does he have to be so low on approach? He seems to be much lower than other large 2 to 4 engine planes that land.</p>	<p>The C5 was training in the area for one and a half hours as states in our voluntary noise mitigation procedures. The aircraft called prior to coming to Portsmouth and they varied the pattern.</p>
7	6/7/2016 20:24	110 Mountainview Terrace Rye, NH 03870	NonBased	C5	<p>Emailled: The C5 has been flying directly over my house for hours. You should have them vary the damn routes.</p>	<p>The C5 was training in the area for one and a half hours as states in our voluntary noise mitigation procedures. The aircraft called prior to coming to Portsmouth and they varied the pattern.</p>
8	6/7/2016 20:27	217 F W Hartford Drive Portsmouth, NH 03801	NonBased	C5	<p>For some unknown reason tonight the plane is going over our house. It is very loud, shattering, just unbelievably loud. It's almost as if there is no noise control here. There has been at least 10 to 12 flights. it seems like every 10 minutes they are flying over our area in the woodlands. Quite noisy, I haven't heard it like this in years, I'm just registering a complaint. Thank you.</p>	<p>The C5 was training in the area for one and a half hours as states in our voluntary noise mitigation procedures. The aircraft called prior to coming to Portsmouth and they varied the pattern.</p>
9	6/8/2016 8:28	218 Dover Dover, NH 03823	NonBased	C17	<p>Hi. I live in Dover, NH and I'm calling about an aircraft that woke me up about 3:00 AM. I was hoping someone would call me back.</p>	<p>McDonough spoke with the caller on 6/11. McDonough reported a C17 departed Rwy 34 for a mission at 01:17. No departures or arrivals around the 03:00.</p>
10	6/8/2016 11:52	68 Miller Avenue Portsmouth, NH 03801	Based	Robinson helicopter	<p>Emailled: NOISE COMPLAINT - Red helicopter directly over my house - always exactly the same route. Why is that necessary?</p>	<p>Caller has indicated in the past that a call back is unnecessary.</p>
11	6/11/2016 13:14	68 Miller Avenue Portsmouth, NH 03801	Based	Robinson helicopter	<p>Emailled: NOISE COMPLAINT - Red helicopter</p>	<p>Caller has indicated in the past that a call back is unnecessary.</p>

# PDA Noise Control Log

For the Period: 06/01/16 to 06/30/16

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
12	6/11/2016	15:18	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Why does he always have to fly directly over my house? Why is that necessary?	Caller has indicated in the past that a call back is unnecessary.
13	6/11/2016	8:11	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter	Caller has indicated in the past that a call back is unnecessary.
14	6/13/2016	16:53	188 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
15	6/18/2016	11:18	204 Crockett Neck Rd Kittery, ME 03904-	Based	Robinson helicopter	"Oh Joy, the helicopters turn right over my house so it's very loud." It's now 11:14 and it's amazing how it is loud enough so you can't talk to someone inside your house with the windows open. It's not ok. I'm in Kittery Point Maine. Bye.	Caller does not require a return call.
16	6/21/2016	12:34	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
17	6/21/2016	12:22	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
18	6/21/2016	12:29	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.

# PDA Noise Control Log

For the Period: 06/01/16 to 06/30/16

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
19	6/21/2016 12:39	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
20	6/23/2016 21:15	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
21	6/23/2016 12:55	178 Bayview Newmarket, NH 03857-	NonBased	CS	Repeat caller	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
22	6/23/2016 21:47	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
23	6/23/2016 21:01	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
24	6/23/2016 20:04	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.

# PDA Noise Control Log

For the Period: 06/01/16 to 06/30/16

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
25	6/23/2016 15:31	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
26	6/23/2016 14:56	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
27	6/23/2016 14:48	178 Bayview Newmarket, NH 03857-	Based	KC 135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
28	6/23/2016 13:42	178 Bayview Newmarket, NH 03857-	NonBased	C5	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
29	6/23/2016 13:15	178 Bayview Newmarket, NH 03857-	NonBased	C5	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
30	6/23/2016 22:07	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.

**PDA Noise Control Log**

**For the Period: 06/01/16 to 06/30/16**

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
31	6/24/2016	178 Bayview Newmarket, NH 03857-	Comb Based and NB	2 KC135s, C130, C40	Repeat caller concerned with military aircraft in the vicinity of her home.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
32	6/24/2016	14 Deer Meadow Road Durham, NH 03824-	Based	KC135R	I'd like to file a complaint about low flying tankers. It's Friday afternoon 2:24 PM. The plane is doing touch and go's over our house, at what looks like 500 or 600 ft. Clearly less than a 1000 ft. I would like to hear from you.	McDonough returned call 6/25.
33	6/25/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter	Caller has indicated in the past that a call back is unnecessary.
34	6/25/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again.	Caller has indicated in the past that a call back is unnecessary.
35	6/25/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Why does he always have to do that? Isn't there somewhere else in the State of NH where he can fly this thing?	Caller has indicated in the past that a call back is unnecessary.
36	6/26/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopters	Emailed: NOISE COMPLAINT - Red helicopter again, always exactly the same route - why is that necessary?	Caller has indicated in the past that a call back is unnecessary.
37	6/26/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, always exactly the same route - why is that necessary?	Caller has indicated in the past that a call back is unnecessary.



# PDA Noise Control Log

For the Period: 06/01/16 to 06/30/16

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
38	6/30/2016	14:11	219 Brackett Road Rye, NH 03870	NonBased	KC-10, KC135	<p>I live in Rye on the flight path to Pease Air Force Base. It's now about 1:45pm and at about 1200 noon today a very large low flying plane flew so low it almost shook the house. It was a big plane. I didn't see it but I heard it from here inside the house. We are on a wildlife protected reserve. This has happened before with the fuelers at the Air National Guard. I'm not sure what plane it was today but it was definitely flying to low over a civilian population houses and a protected area. If you call me back I would appreciate it. I hope to hear from you so we can stop these people from doing that. They have done it before. It was a few years back but the fuelers for the air National Guard were showboating around flying solo. You could hear the dogs barking and the people yelling. We are retired air force, 58 years here at Pease in Rye so now call for that and I want to make sure it doesn't happen again.</p>	<p>A military KC10 was training at Portsmouth working on "touch and go's". This was the last TGL before the KC10 departed the area. The KC10 is a very large military aircraft with loud engines which might have made it sound like it was flying low but is was not. The ATC had two aircraft working in the pattern and had to allow adequate spacing.</p>

## Memorandum

**To:** Andrew Pomeroy, Airport Operations Manager  
**From:** Sandra McDonough, Airport Operations/Community Liaison *SM*  
**Date:** 8/10/2016  
**Subj:** Noise Report for July 2016

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The Portsmouth International Airport Community Liaison received a total of 57 inquiries for the calendar month of July 2016: 41 rotor and 16 fixed wing.

All but three of the 41 helicopter inquiries were associated with Seacoast Helicopters. One of the non-based inquiries was a helicopter checking the power lines for Eversource. The Town of Durham posted that there would be a helicopter flying low checking power lines and listed several local cities with Portsmouth being one of them. I was unable to identify the last two helicopters but was able to deduce they were not based out of Portsmouth. The helicopter inquiries originated from six residences with 85% from one resident of Portsmouth. Three inquiries originating from Portsmouth and three originating from Kittery Point.

Fifteen of the 16 inquiries on fixed-wing aircraft were all related to both based and non-based military aircraft. The military aircraft included non-based C17s and C5s and based KC135s. The noise concerns originated from 3 residences to include one from Newington, one from Portsmouth and 14 from a residence in Newmarket.

Attached is a copy of the Noise Report for July 2016.

# PDA Noise Control Log

For the Period: 07/01/16 to 07/31/16

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
1	7/1/2016	220 Little Bay Road Newington, NH 03805	NonBased	C17	I am the first house your planes see when they take off. I want to know what the deal was with the KC135 that came in at 1:10 this morning. It woke us all up and my wife could not get back to sleep. I'm really upset about it. I have lived here 12 years and this is the first time in my recollection that this has ever happened. Thank you.	McDonough spoke to the caller on 7/5 about a non based military C17 that was returning from a mission.
2	7/2/2016	221 Leslie Drive Portsmouth, NH 03860	Based	Helicopters	Emailed: constantly and noisily flies over our neighborhood - especially on weekends as that's when I'm home.	Caller did not leave any contact information.
3	7/2/2016	201 Crockett Neck Rd Kittery, ME 03904-	Based	Robinson helicopter	I'm calling to complain about the helicopter flights low and directly overhead constantly. I would like to register an official complaint.	Left message 7/6. No response.
4	7/2/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter	Caller has indicated in the past that a call back is unnecessary.
5	7/2/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
6	7/3/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again, always exactly the same route - why does he have to do that?	Caller has indicated in the past that a call back is unnecessary.
7	7/3/2016	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house again. Thanks for all the "help "with this issue, P.D.A. Absolutely NO CHANGE and NO PROGRESS in three years.	Caller has indicated in the past that a call back is unnecessary.
8	7/3/2016	188 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller. He thinks the aircraft are flying at 300 ft. when they are actually flying considerably higher.	ATC has confirmed they are flying at pattern altitude which varies whether they are flying VFR of IFR.

# PDA Noise Control Log

For the Period: 07/01/16 to 07/31/16

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
9	7/7/2016	14:28	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. That's 6 times since Lunch. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
10	7/7/2016	9:45	166 Portsmouth Avenue Portsmouth, NH 03801-	Based	PC12	I just came home for lunch and Alpha Air, those props, are flying. Tell those guys to stop shortening their approach to the runway. The guy flew 3 minutes ago, check your flight pattern. he flew under 300 feet for sure. ummmm. It's been a while since I've called but I noticed this recently. So take a look at that flight pattern. It's ten to one. It was probably 9:50 or 9:45.	McDonough spoke with the caller on 7/8. The aircraft was not the only aircraft in the pattern and ATC may have shortened the turn to avoid other air traffic.
11	7/7/2016	14:11	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. What do you want to bet that he will be back here in 20 minutes? Always exactly the same route!	Caller has indicated in the past that a call back is unnecessary.
12	7/7/2016	13:02	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter	Caller has indicated in the past that a call back is unnecessary.
13	7/7/2016	13:38	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again.	Caller has indicated in the past that a call back is unnecessary.
14	7/7/2016	13:57	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, always exactly the same route.	Caller has indicated in the past that a call back is unnecessary.
15	7/8/2016	13:21	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, always exactly the same route. Thanks for all the help P.D.A.	Caller has indicated in the past that a call back is unnecessary.
16	7/8/2016	13:15	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, very LOW very LOUD. Thanks for all the help with this, P.D.A.	Caller has indicated in the past that a call back is unnecessary.

# PDA Noise Control Log

For the Period: 07/01/16 to 07/31/16

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
17	7/8/2016	18:49	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Description: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
18	7/8/2016	12:02	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
19	7/10/2016	19:51	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter, directly over my house - GOING THE OTHER DIRECTION! Wow - first time I have seen him do this in over 500 documented trips over my house. Why the change? What does this mean?	Caller has indicated in the past that a call back is unnecessary.
20	7/11/2016	14:11	178 Bayview Newmarket, NH 03857-	NonBased	C5	Repeat caller. She and is under the impression the aircraft from Pease are targeting her home.	She has been contacted in the past about about her concerns.
21	7/11/2016	10:53	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
22	7/11/2016	14:04	178 Bayview Newmarket, NH 03857-	NonBased	C5	Repeat caller. She and is under the impression the aircraft from Pease are targeting her home.	She has been contacted in the past about about her concerns.
23	7/12/2016	15:40	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, always exactly the same route. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
24	7/12/2016	22:45	35 Mill Street Portsmouth, NH 03801-	Unknown	unknown helicopter	Helicopter noise 10:30 PM, 10:45 PM. Helicopters going over my home. This way 10:30 PM on Thursday. Please give me a call.	McDonough spoke with caller on 7/13. Caller wants to see strict regulations on helicopter operations.
25	7/14/2016	12:07	178 Bayview Newmarket, NH 03857-	NonBased	C17	Repeat caller. She and is under the impression the aircraft from Pease are targeting her home.	She has been contacted in the past about about her concerns.

# PDA Noise Control Log

For the Period: 07/01/16 to 07/31/16

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
26	7/16/2016 14:04	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Description: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
27	7/17/2016 13:46	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopters	Description: NOISE COMPLAINT - Red helicopter directly over my house. Always exactly the same route. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
28	7/17/2016 13:13	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Description: NOISE COMPLAINT - Red helicopter. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
29	7/24/2016 16:45	204 Crockett Neck Rd Kittery, ME 03904-	Based	Robinson helicopter	I'm calling from Kittery Point. It does get exhausting as these helicopters go. I was trying to not be upset when they were not turning. But when they turn over my house it's so much louder. One just went by but it's been constant. I don't come in to make calls constantly. It's bad enough with this but if these people are allowed to do it what's to stop a whole other company from coming in and doing it? It's not fair to them so I'm just terrified that we could be inundated with noise.	Caller would like to see helicopter operations regulated.
30	7/24/2016 10:52	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Description: NOISE COMPLAINT - Red helicopter directly over my house, always exactly the same route. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
31	7/25/2016 13:12	188 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller with the same unfounded concerns.	Caller has been contacted in the past about his concerns.
32	7/25/2016 16:37	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.

# PDA Noise Control Log

For the Period: 07/01/16 to 07/31/16

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
33	7/26/2016 15:00	178 Bayview Newmarket, NH 03857-	NonBased	C5	Repeat caller. Aircraft from Pease are targeting her home.	She has been contacted in the past about about her concerns.
34	7/26/2016 20:45	178 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller. Her concern is not with noise but rather "a life safety issue" from the aircraft coming from Pease.	She has been contacted in the past about about her concerns.
35	7/26/2016 20:38	178 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller. Her concern: Aircraft coming from Pease are flying dangerously.	She has been contacted in the past about about her concerns.
36	7/26/2016 14:05	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
37	7/26/2016 13:37	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house - moving in the reverse direction, very unusual, only seen this once before. Thanks for all the HELP with this, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
38	7/26/2016 20:43	178 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller. Her concern is not with noise but rather "a life safety issue" from the aircraft coming from Pease.	She has been contacted in the past about about her concerns.
39	7/27/2016 14:07	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller. Her concern is not with noise but rather "a life safety issue" from the aircraft coming from Pease.	In the past, the caller has been given the number to FSDO for her safety concerns.
40	7/27/2016 22:22	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller concerning aircraft from Pease targeting her home.	She has been contacted in the past about about her concerns.
41	7/27/2016 10:39	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller concerning aircraft from Pease targeting her home.	She has been contacted in the past about about her concerns.

# PDA Noise Control Log

For the Period: 07/01/16 to 07/31/16

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
42	7/27/2016 19:28	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller. Her concern is not with noise but rather "a life safety issue" from the aircraft coming from Pease. She feels the airplane are targeting her house.	In the past, the caller has been given the number to FSDO for her safety concerns.
43	7/27/2016 15:03	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Really relentless today. THANKS	Caller has indicated in the past that a call back is unnecessary.
44	7/27/2016 14:24	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
45	7/27/2016 22:33	178 Bayview Newmarket, NH 03857-	Based	KC135R	Repeat caller concerning aircraft from Pease targeting her home.	She has been contacted in the past about her concerns.
46	7/27/2016 11:31	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
47	7/27/2016 10:57	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
48	7/27/2016 8:45	222 unknown Portsmouth, NH 03801	NonBased	Bell 206B III turbo	I'm calling regarding helicopter traffic at about 8:55 AM on July 27th. the yellow helicopter flew over my house probably 200 ft. above my house. Which I believe is not only a noise issue but a safety issue for the general public. Helicopters are not very stable flying machines. I wish someone would call me back with who to speak too because this is dangerous and unnecessary and I'm really upset about it. I really appreciate your call. Thank you. Bye-bye.	McDonough spoke with the caller on 7/27. Eversource was checking the power lines in the local area and published the information in several areas to get the work out.



# PDA Noise Control Log

For the Period: 07/01/16 to 07/31/16

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
49	7/27/2016	14:45 68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
50	7/28/2016	11:25 68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. THANKS P.D.A.	Caller has indicated in the past that a call back is unnecessary.
51	7/28/2016	15:10 68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. THANKS, P.D.A.	Caller has indicated in the past that a call back is unnecessary.
52	7/29/2016	13:05 68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
53	7/29/2016	13:38 68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. THANKS P.D.A.	Caller has indicated in the past that a call back is unnecessary.
54	7/29/2016	14:47 68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.
55	7/29/2016	15:05 68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. THANKS P.D.A.	Caller has indicated in the past that a call back is unnecessary.
56	7/30/2016	16:13 227 Crockett Neck Rd Kittery, ME 03904-	Based	Robinson helicopter	Hi. It is 4:15 on Saturday and I am calling about the helicopter flying over my house on Crockett Neck Road. Thank you very much.	Caller understands the airport doesn't have the authority to control where helicopters fly but he would like it on record that he called.
57	7/31/2016	19:33 68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopters	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Very LOW, very LOUD. Thanks P.D.A.	Caller has indicated in the past that a call back is unnecessary.



**KUTAK ROCK LLP**

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May 25, 2016

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**Wire Transfer Remit To:**  
ABA #104000016  
First National Bank of Omaha  
Kutak Rock LLP  
A/C # 24-690470  
Reference: Invoice No. 2172490  
Client Matter No. 294603-1

Invoice No. 2172490  
294603-1

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Re: General

For Professional Legal Services Rendered

**KUTAK ROCK LLP**

**WASHINGTON, D.C.**

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July 18, 2016

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**Wire Transfer Remit To:**  
ABA #104000016  
First National Bank of Omaha  
Kutak Rock LLP  
A/C # 24-690470  
Reference: Invoice No. 2192500  
Client Matter No. 294603-1

Invoice No. 2192500  
294603-1

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TOTAL FOR SERVICES RENDERED	\$2,745.00
TOTAL CURRENT AMOUNT DUE	\$2,745.00



SHEEHAN PHINNEY BASS & GREEN PA  
1000 ELM STREET  
P.O. BOX 3701  
MANCHESTER, NH 03105-3701

SERVICE AND EXPENSE MAILBACK SUMMARY

RE: Trade Port - General Representation  
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CLIENT/CASE NO. 14713-10167  
BILLING ATTORNEY: Robert P Cheney

TOTAL FOR PROFESSIONAL SERVICES RENDERED:	\$1,160.00
TOTAL EXPENSES:	\$0.00
	-----
TOTAL THIS BILL:	\$1,160.00
	-----
PREVIOUS BALANCE:	\$4,292.00
	-----
TOTAL BALANCE DUE:	\$5,452.00
	-----
	-----

PAYMENT DUE 30 DAYS FROM INVOICE DATE

Please return this page with your remittance and please reference the client/case number on all related correspondence.

AMOUNT PAID... \$ \_\_\_\_\_

MEMORANDUM

To: Pease Development Authority Board of Directors

From: David R. Mullen, Executive Director 

Date: August 18, 2016

Re: Waiver of Wharfage and Dockage Fees

In accordance with the "Delegation to Executive Director: Consent and Approval for the Waiver of Wharfage, Dockage and Related Fees for Qualified Non-profit Organizations Using Facilities of the Division of Ports and Harbors adopted by the Board on June 27, 2002, I am advising the Board of the waiver of the wharfage and dockage fees in connection with the visit of the sailing vessel, the Oliver Hazard Perry, that will be berthed at the Portsmouth Commercial Fish Pier and open for visits by the public on August 10 - 15, 2016.

The Delegation to Executive Director: Consent and Approval for the Waiver of Wharfage, Dockage and Related Fees for Qualified Non-profit Organizations Using Facilities of the Division of Ports and Harbors provides that:

"A request for the waiver of wharfage, dockage and related fees submitted for consideration in connection with this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are met:

1. The submission of satisfactory proof, if requested, that the organization seeking the waiver of fees is a non-profit organization;
2. That the use of the facilities of the Division of Ports and Harbors will not interfere with or preclude revenue generating operations during the same time period as the non-profit organization's event is scheduled to take place;
3. That the proposed use is beneficial to the economy, environment and quality of life for the seacoast region and the State; and
4. The consent of one member of the Board of Directors is sought in advance of issuing the waiver.

Conditions one through three have been met. Condition four of the Delegation to Executive Director: Consent and Approval for the Waiver of Wharfage, Dockage and Related Fees for Qualified Non-profit Organizations Using Facilities of the Division of Ports and Harbors requires the consent of one member of the PDA Board of Directors. In this instance, Director Loughlin was consulted and granted his consent.

MOTION

Director Loughlin:

In accordance with the provisions of RSA 12-G:42, X, and as approved by the Joint Legislative Committee on Administrative Rules on July 21, 2016, the Pease Development Authority Board of Directors hereby adopts the amendments to "Pda 300 Port Captains, Pilots and Pilotage" as attached hereto effective August 19, 2016; and authorizes the Division Director to take any necessary or recommended action in accordance with RSA 541-A, in furtherance of this matter.

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STATE OF NEW HAMPSHIRE

JILL K. SIEVEKING  
DIRECTOR



OFFICE OF LEGISLATIVE SERVICES

STATE HOUSE  
107 NORTH MAIN STREET, ROOM 109  
CONCORD, NEW HAMPSHIRE 03301-4951

July 21, 2016

NOTICE NO. 2016-48

RULE # Pda 300 various

RELATIVE TO: Use of Assist Tugs; River Pilots Drug Testing and Medical Certifications.

The Joint Legislative Committee on Administrative Rules has reviewed the Final Proposal on the above cited rule at its meeting on JULY 21, 2016.

The Committee voted to approve the proposal. You may proceed to adopt the rules in the proposal and file them with the Office of Legislative Services, Administrative Rules. If the effective life of any existing, regular rules in your proposal was extended during the rulemaking proceeding pursuant to RSA 541-A:14-a, then all the rules in the proposal must be adopted within **30 days** of Committee approval. The rules also must be filed with an effective date not more than **60 days** from the date of filing. See Section 1.11 of Chapter 3 in the N.H. Drafting and Procedure Manual for Administrative Rules (Manual).

When filing the final rules, you are also required to file a cover letter indicating the date of final adoption and certifying the final rules are a true copy. See Section 2.21 of Chapter 3 in the Manual. The rules will become effective either at (1) 12:01 a.m. on the day after the filing, (2) 12:01 a.m. on the date specified in the cover letter to me when the rule is filed, or (3) such other date and time as specified in the cover letter, provided that the filing occurs before such effective date and time. Please send two (2) copies of the adopted rules.

Sincerely yours,

A handwritten signature in cursive script that reads "Jill K. Sieveking".

Jill K. Sieveking, Director  
Office of Legislative Services

Amend Pda 304.01, effective 4-1-11 (Document #9891-A) by inserting a new paragraph (d), so that Pda 304.01(d) is edited and reads as follows:

Pda 304.01 Pilotage of Vessels.

(d) A vessel requiring a pilot in accordance with (a) or (b) above, engaged in towing and underway in the pilotage area, shall use an assist tug when transitioning between towing modes.

Amend Pda 305.06(b)(2)d., effective 4-1-11 (Document #9891-A), so that (b) intro., (b)(2) intro., and (b)(2)d. are cited and read as follows:

Pda 305.06 Minimum Requirements for Pilot Appointment or Reappointment.

(b) At a minimum, no applicant for appointment or reappointment as a pilot under Pda 305 shall receive an appointment, except as otherwise provided in Pda 305.03(c) and 305.04(b), unless at the time of the application for appointment or reappointment, the applicant shall:

(2) Hold:

d. A bridge resource management certificate from a course approved by the Coast Guard;

Amend Pda 305.06(b)(3), effective 4-1-11 (Document #9891-A), so that (b) intro., and (b)(3) intro. are cited and read as follows:

Pda 305.06 Minimum Requirements for Pilot Appointment or Reappointment.

(b) At a minimum, no applicant for appointment or reappointment as a pilot under Pda 305 shall receive an appointment, except as otherwise provided in Pda 305.03(c) and 305.04(b), unless at the time of the application for appointment or reappointment, the applicant shall:

(3) Provide the division with:

1. A copy of the pilot's current medical certificate issued by the Coast Guard; and

2. Documentation that the pilot has complied with the test for dangerous drugs under 46 CFR 16.220 (10-1-14 edition) or that the applicant otherwise met, under 46 CFR 16.230 10-1-14 edition), the Coast Guard's requirements for random testing;

Amend Pda 305.09(a)(2), effective 4-1-11 (Document #9891-A), so that (a) intro. and (a)(2) are cited and read as follows:

Pda 305.09 Required Annual Certifications.

(a) During a term of appointment and within 90 days prior to the yearly anniversary of a pilot's appointment or reappointment, the pilot shall:

(2) Provide the division with:

- a. A copy of the pilot's current medical certificate issued by the Coast Guard; and
- b. Documentation that the pilot has complied with the test for dangerous drugs under CFR 16.220 (10.1.14 edition) or that the applicant otherwise met, under 46 CFR 12.230 (10-1-14 edition), the Coast Guard's requirements for random testing.

Amend Pda 306.01(f)(2)c., effective 4-1-11 (Document #9891-B), so that (f) intro., (f)(2) intro., and (f)(2)c. are cited and read as follows:

Pda 306.01 Application Form for Initial Pilot Appointment.

(f) The applicant shall include, as part of the application:

(2) A certified copy of the applicant's current license issued by the Coast Guard as master or mate, for ocean, near coastal, or inland, for vessels over 1,600 gross tons that includes the applicant's:

c. Bridge resource management certificate from a course approved by the Coast Guard;

Amend Pda 306.01(g)(8)c., effective 4-1-11 (Document #9891), so that (g) intro., (g)(8) intro., and (g)(8)c. are cited and read as follows:

Pda 306.01 Application Form for Initial Pilot Appointment.

(g) The applicant shall certify whether or not the applicant:

(8) Holds a valid license issued by the Coast Guard as master or mate, for ocean, near coastal, or inland, for vessels over 1,600 gross tons that includes a:

c. Bridge resource management certificate from a course approved by the Coast Guard.

Amend Pda 306.02(f)(2)c., effective 4-1-11 (Document #9891), so that (f) intro., (f)(2) intro., and (f)(2)c. are cited and read as follows:

Pda 306.02 Application Form for Pilot Reappointment.

(f) The applicant shall include, as part of the application:

(2) A certified copy of the applicant's current license issued by the Coast Guard as master or mate, for ocean, near coastal, or inland, for vessels over 1,600 gross tons that includes the applicant's:

c. Bridge resource management certificate from a course approved by the Coast Guard;

Amend Pda 306.02(g)(8)c., effective 4-1-11 (Document #9891), so that (g) intro., (g)(8) intro., and (g)(8)c. are cited and read as follows:

Pda 306.02 Application Form for Pilot Reappointment.

(g) The applicant shall certify whether or not the applicant:

(8) Holds a valid license issued by the Coast Guard as master or mate, for ocean, near coastal, or inland, for vessels over 1,600 gross tons that includes a:

c. Bridge resource management certificate from a course approved by the Coast Guard;

Amend Pda 306.03(f)(2)c., effective 4-1-11 (Document #9891-B), so that (f) intro., (f)(2) intro., and (f)(2)c. are cited and read as follows:

Pda 306.03 Application Form for Temporary Pilot Appointment.

(f) The applicant shall include, as part of the application:

(2) A certified copy of the applicant's current license issued by the Coast Guard as master or mate, for ocean, near coastal, or inland, for vessels over 1,600 gross tons that includes the applicant's:

c. Bridge resource management certificate from a course approved by the Coast Guard;

Amend Pda 306.03(g)(8)c., effective 4-1-11 (Document #9891-B), so that (g) intro., (g)(8) intro., and (g)(8)c. are cited and read as follows:

Pda 306.03 Application Form for Temporary Pilot Appointment.

(g) The applicant shall certify whether or not the applicant:

(8) Holds a valid license issued by the Coast Guard as master or mate, for ocean, near coastal, or inland, for vessels over 1,600 gross tons that includes a:

c. Bridge resource management certificate from a course approved by the Coast Guard;

## APPENDIX

<u>Rule Number</u>	<u>State Statute/Federal Regulation Implemented</u>
Pda 304.01(d)	RSA 12-G:48-49
Pda 305.06(b) intro., (b)(2) intro., and (b)(2)d	RSA 12-G:47
Pda 305.06(b) intro., and (b)(3)	RSA 12-G:47; 46 CFR 16.220, 16.230
Pda 305.09(a) intro., and (a)(2)	RSA 12-G:47; 46 CFR 16.220, 16.230
Pda 306.01(f) intro., (f)(2) intro., and (f)(2)c	RSA 12-G:47
Pda 306.01(g) intro., (g)(8) intro., and (g)(8)c	RSA 12-G:47
Pda 306.02(f) intro., (f)(2) intro., and (f)(2)c	RSA 12-G:47
Pda 306.02(g) intro., (g)(8) intro., and (g)(8)c	RSA 12-G:47
Pda 306.03(f) intro., (f)(2) intro., and (f)(2)c	RSA 12-G:47
Pda 306.03(g) intro., (g)(8) intro., and (g)(8)c	RSA 12-G:47

MOTION

Director Preston:

In accordance with the provisions of RSA 12-G:42, X, and as approved by the Joint Legislative Committee on Administrative Rules on July 21, 2016, the Pease Development Authority Board of Directors hereby adopts the amendments to "Pda 500 Moorings and Anchorage" as attached hereto effective August 19, 2016; and authorizes the Division Director to take any necessary or recommended action in accordance with RSA 541-A, in furtherance of this matter.

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STATE OF NEW HAMPSHIRE

JILL K. SIEVEKING  
DIRECTOR



OFFICE OF LEGISLATIVE SERVICES

STATE HOUSE  
107 NORTH MAIN STREET, ROOM 109  
CONCORD, NEW HAMPSHIRE 03301-4951

July 21, 2016

NOTICE NO. 2016-49

RULE # Pda 508.03, 509.07, & 509.08

RELATIVE TO: Types of Mooring Permits; Transfer of Mooring Permits and Wait List Slots.

The Joint Legislative Committee on Administrative Rules has reviewed the Final Proposal on the above cited rule at its meeting on JULY 21, 2016.

The Committee voted to approve the proposal. You may proceed to adopt the rules in the proposal and file them with the Office of Legislative Services, Administrative Rules. If the effective life of any existing, regular rules in your proposal was extended during the rulemaking proceeding pursuant to RSA 541-A:14-a, then all the rules in the proposal must be adopted within 30 days of Committee approval. The rules also must be filed with an effective date not more than 60 days from the date of filing. See Section 1.11 of Chapter 3 in the N.H. Drafting and Procedure Manual for Administrative Rules (Manual).

When filing the final rules, you are also required to file a cover letter indicating the date of final adoption and certifying the final rules are a true copy. See Section 2.21 of Chapter 3 in the Manual. The rules will become effective either at (1) 12:01 a.m. on the day after the filing, (2) 12:01 a.m. on the date specified in the cover letter to me when the rule is filed, or (3) such other date and time as specified in the cover letter, provided that the filing occurs before such effective date and time. Please send two (2) copies of the adopted rules.

Sincerely yours,

A handwritten signature in cursive script that reads "Jill K. Sieveking".

Jill K. Sieveking, Director  
Office of Legislative Services

Readopt with amendment Pda 508.03, effective 8-20-11 (Document #9975), to read as follows:

Pda 508.03 Transfer of General Use, Shorefront Property Owner, Commercial Use, or Commercial Mooring for Hire Mooring Permit to Surviving Spouse.

(a) If a vessel is owned by spouses jointly with right of survivorship and passes to a surviving spouse as a result of death, and the spouse whose name appears on a general use, shorefront property, or commercial use mooring permit, or on a commercial mooring for hire mooring permit held by a shorefront property owner as described in Pda 502.05(b) and granted by the division, dies during the term of the permit, the division shall transfer the permit to the name of the surviving spouse if the conditions under (c) below are met.

(b) If ownership of a vessel previously owned by a deceased spouse whose name appears on a general use, shorefront property, or commercial use mooring permit, or on a commercial mooring for hire mooring permit held by a shorefront property owner as described in Pda 502.05(b) and granted by the division, passes by will or in accordance with the laws of intestacy to a surviving spouse, the division shall transfer the permit to the name of the surviving spouse if the conditions under (c) below are met.

(c) The surviving spouse shall present a written request for transfer under this section to the division at the time that an application for an existing mooring permit under Pda 506.04 is filed with the division, on or before the March 1 deadline. If the death occurred within 10 days before the March 1 deadline and the surviving spouse submits the request within 10 business days after March 1, the surviving spouse shall pay only the mooring permit application fee and no late fee.

(d) The surviving spouse shall provide the following documentation at the time of filing:

- (1) The death certificate of the deceased spouse;
- (2) Proof that the vessel was owned jointly by the spouses, if the vessel was owned jointly with right of survivorship; and
- (3) Either:
  - a. A copy of the decree of the probate court granting ownership of the vessel to the surviving spouse, if the ownership of the vessel passed to the surviving spouse by will or in accordance with the laws of intestacy; or
  - b. Evidence that the estate of the deceased spouse is in probate and that the ownership of the vessel will pass to the surviving spouse by will or in accordance with the laws of intestacy.

Readopt with amendment Pda 509.07, effective 8-20-11 (Document #9975), to read as follows:

Pda 509.07 Mooring Wait List Renewal Applications; Rights of Surviving Spouse.

(a) An applicant who seeks to remain on a mooring wait list(s) shall renew his or her wait list status annually by March 1 of each year by submitting a mooring wait list application in accordance with Pda 509.03 and payment of the wait list fee, or within 10 business days after



March 1 by submitting a mooring wait list application in accordance with Pda 509.03 and payment of the wait list late fee.

(b) If a person on a mooring wait list [~~passes-away~~]*dies*, the person's surviving spouse may request that the name of the surviving spouse be substituted for the deceased spouse by submitting, with the renewal application, a written request for such substitution and a death certificate for the deceased spouse. If the death occurred within 10 days before the March 1 deadline and the surviving spouse submits the request within 10 business days after March 1, the surviving spouse shall pay only the mooring wait list renewal fee and no late fee.

(c) The division shall mail a mooring wait list application form once annually on or before January 15 to each applicant on a mooring wait list, to the address specified by the applicant on the mooring wait list application, or, if none is specified, to the applicant's permanent address.

(d) If an undeliverable wait list application form is returned to the division, the division shall not remail the form. The mooring wait list applicant shall be responsible for timely renewal of the applicant's wait list status without receipt of a renewal notice from the division.

Readopt with amendment Pda 509.08, effective 8-20-11 (Document #9975), to read as follows:

Pda 509.08 Notification of Changes in Wait List Information; Surviving Spouse Procedures.

(a) In order to maintain updated information with the division, any person on a mooring wait list shall notify the division in writing, within 30 business days of the change, of any change of wait list information or any change of address or telephone number.

(b) If an applicant listed on a wait list [~~passes-away~~]*dies* and that person has a surviving spouse who wishes to be substituted for the deceased spouse on the wait list, the surviving spouse shall follow the procedures set forth in Pda 509.07(b).

APPENDIX

<u>Rule Number</u>	<u>State Statute/Federal Regulation Implemented</u>
Pda 508.03	RSA 12-G:42, VI, VII
Pda 509.07	RSA 12-G:42, VI, VII
Pda 509.08	RSA 12-G:42, VI

MOTION

Director Torr:

The PDA Board of Directors hereby amends Pda 600 State-Owned Commercial Piers and Associated Facilities, as conditionally approved by the Joint Legislative Committee on July 21, 2016 and adopts the Conditional Approval - Annotated Text 08-18-16 (attached hereto);

Further, the PDA Board of Directors hereby authorizes the Division Director to take any necessary or recommended action in accordance with RSA 541-A, in furtherance of this matter.

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Amend Pda 603.02(d)(1), effective 11-1-13 (Document #10441), so that Pda 603.02(d) intro. and (d)(1) are cited and read as follows:

Pda 603.02 Business-Use Piers; Restrictions; Skiffs; Emergency Use Allowed.

(d) No commercial fishing vessel or commercial cargo vessel shall be secured for more than 30 minutes, and no other vessel shall be secured at any time to a business-use pier, except a commercial fishing vessel with a berthing permit or as provided in (e) or (f) below, unless the vessel owner or operator requests permission to be so secured and the division director or an employee of the division:

(1) Determines that one or more of the following applies:

- a. The volume or complexity of loading or offloading harvested seafood or equipment or both requires longer than 30 minutes;
- b. The vessel requires repairs or maintenance that take longer than 30 minutes;
- c. Weather or tide conditions make it hazardous for the vessel not to be secured to the pier;
- d. A medical emergency exists involving a passenger or crew member; or
- e. Failure to secure the vessel to the pier would result in an imminent and substantial hazard to navigation or to the safety of any person on board such vessel; and

Readopt with amendments Pda 603.11, effective 11-1-13 (Document #10441), to read as follows:

Pda 603.11 General Restrictions and Limitations.

(a) There shall be no camping or sleeping on state-owned commercial piers or associated facilities.

(b) The consumption of alcohol at state-owned piers or associated facilities shall be prohibited, unless permission has been granted in accordance with the terms of a written contractual agreement with the authority. *The service and consumption of alcohol pursuant to such a contract shall comply with the relevant provisions of RSA 178, RSA 179, Liq 400, Liq 500 and Liq 700.*


MOTION

Director Bohenko:

The Pease Development Authority Board of Directors hereby authorizes the Executive Director to enter into a Right of Entry with the XI and XII Northeast Fishery Sectors ("the Sector") retroactively effective July 1, 2016 for office space located at the Portsmouth Fish Pier on substantially the same terms and conditions set forth in the memorandum from Geno J. Marconi dated August 4, 2016 and attached hereto.

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**TO:** PDA Board of Directors

**FROM:** Geno J. Marconi, Director  
Division of Ports and Harbors 

**DATE:** August 4, 2016

**SUBJECT:** Office Rental, Portsmouth Commercial Fish Pier

The Division of Ports and Harbors received a request from the XI and XII Northeast Fishery Sectors (The Sector) to extend the rental of office space in the building at the Portsmouth Commercial Fish Pier located on Pierce Island. These two Sectors, employing one manager, represent the commercial ground fishermen of New Hampshire.

The work the Sector manager performs and the need for the office space at the fish pier is necessary to assist the commercial fishing industry's compliance with federal regulations. The Division works closely with the members of the Sector and supports this request.

Therefore, in accordance with RSA 12-G:43 (b) "Aid in the development of the salt water fisheries and associated industries" the Division of Ports and Harbors recommends that the Pease Development Authority approves a Right of Entry (ROE) to the Sector for the use of office space subject to the following terms and conditions:

**LOCATION:** Portsmouth Commercial Fish Pier  
1 Pierce Island Road  
Portsmouth, NH 03801

**PREMISE:** One Hundred Twenty Three (123) square feet of office space and access through common area, including rest rooms, as shown on the attached diagram

**PURPOSE:** Provide a central location for the manager of the Northeast Fishery Sectors (The Sector) representing the New Hampshire Ground Fishermen in accordance with Amendment 16 to the Magnuson-Stevens Fisheries Management and Conservation Act

**FEE:** \$500.00 per month

**TERM:** Two (2) years commencing July 1, 2016 through June 30, 2018

**INSURANCE:** \$1,000,000 commercial general liability (CGL) insurance per person / aggregate and workers compensation coverage. CGL to name PDA-DPH and State of NH as

additional insureds and be primary and non-contributing with respect to any coverages carried by PDA-DPH, self insured or otherwise. Automobile coverage in the minimum amount of \$1,000,000 to the extent there is an insurable interest.

**ADDITIONAL TERMS**  
**AND CONDITIONS:**

The Sector agrees to comply with all Administrative Rules and Policies promulgated by the Pease Development Authority Division of Ports and Harbors

XI Northeast Fishery Sector Inc.  
1 Pierce Island Road  
Portsmouth, NH 03801

July 28, 2016

Geno Marconi  
Director of Ports and Harbors  
Pease Development Authority  
555 Market Street  
Portsmouth, NH 03801

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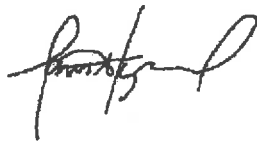
Geno,

XI Northeast Fishery Sector Inc. would like to extend out contract for Right of Entry for our office located at the Portsmouth Commercial Fish Pier. Please send any contract or forms that need to be executed to us at:

1 Pierce Island Road  
Portsmouth, NH 03801.

If you have any questions, feel free to contact our sector manager, Dan Salerno, at 401-932-0070.

Thank you



James Hayward, President

XI Northeast Fishery Sector Inc.




MOTION

Director Lamson:

The Pease Development Authority Board of Directors hereby authorizes the Executive Director to execute a Right of Entry with Independent Boat Haulers, Inc. for the purpose of using Rye Harbor, NH Marine Facility, on terms and conditions set forth in the memorandum from Geno J. Marconi, Division Director, dated August 8, 2016 and attached hereto.

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To: PDA Board of Directors

From: Geno Marconi, Port Director 

Date: August 8, 2016

Subject: Independent Boat Haulers Right of Entry

Independent Boat Haulers (IBH) is a company that provides boat hauling and launching services to both pleasure and commercial fishing vessels. IBH has had a Right of Entry (ROE) and has utilized the Rye Harbor Marine Facility for many years and has been an important part of the marine community in the seacoast area.

Therefore, the Division of Ports and Harbors recommends that the Pease Development Authority approve a Right of Entry for Independent Boat Haulers in accordance with the following terms and conditions:

**PREMISES:** Rye Harbor Marine Facility

**PURPOSE:** Use of Landing Facilities and Parking Spaces

**TERM:** July 1, 2016 through June 30, 2017  
July 1, 2017 through June 30, 2018 – Option Period 1  
July 1, 2018 through June 30, 2019 – Option Period 2

**FEE:** July 1, 2016 through June 30, 2017 - \$3,500.00  
July 1, 2017 through June 30, 2018 – To be negotiated  
July 1, 2018 through June 30, 2019 – To be negotiated

**PAYMENTS:** Equal payments of one half (1/2) of the annual fee on or before July 1 and September 1 of each year the ROE is in effect

**INSURANCE:** Commercial General Liability: \$1,000,000.00 per occurrence  
Automobile Liability: \$1,000,000.00  
Workers Compensation in accordance with statutory limits  
Thirty (30) day notification of cancellation

PDA-DPH and the State of New Hampshire named as additional insured Grantee agrees to indemnify, defend and hold harmless the State of New Hampshire and the Pease Development Authority, Division of Ports and Harbors.




55 International Drive, Portsmouth, NH 03801

MOTION

Director Loughlin:

The Pease Development Board of Directors authorize the Executive Director to issue a Right of Entry to Diesel Direct of Stoughton, MA, for the purpose of fuel dispensing pursuant to the terms and conditions set forth in the memorandum of Geno J. Marconi, Division Director, dated August 4, 2016 and attached hereto.

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Date: August 4, 2016  
To: PDA Board of Directors  
From: Geno Marconi, Port Director   
Subject: Bulk Fuel Deliveries – Diesel Direct

The Division has received a request from Diesel Direct for permission to make bulk diesel fuel deliveries directly from his truck to vessels at Division facilities. Diesel fuel deliveries, over water directly to a vessel from a tank truck are regulated as follows:

- By the U.S. Coast Guard in accordance with 33 CFR and 46 CFR for vessels whose fuel capacity is 10,500 gallons or more
- By the Office of the State Fire Marshal in accordance with the NFPA 30 for vessels whose capacity is less than 10,500 gallons
- By the PDA for all vessels desiring to receive fuel deliveries from Division properties

The Division has reviewed the request of Diesel Direct and recommend that the PDA Board of Directors approve the request and grant a non-exclusive right to sell diesel fuel at Division facilities in accordance with the following terms and conditions:

**PREMISES:** Hampton Harbor and Rye Harbor Marine Facilities/Portsmouth Commercial Fish Pier/ Market Street Marine Terminal

**PURPOSE:** Sale of diesel fuel only to Party and Charter Boats, Commercial Fishing Vessels and Commercial Vessels

**TERM:** September 1, 2016 through December 31, 2018

**FEES:** For diesel fuel only sold to Party and Charter Boats and Commercial Fishing Vessels at the Hampton and Rye Marine Facilities and Portsmouth Commercial Fish Pier - \$0.10 per gallon

For fuel (gasoline prohibited) sold to Ships and Commercial Vessels (excluding Party, Charter and Commercial Fishing Vessels) at the Market Street Marine Terminal - \$0.01 per gallon for up to 50,000 gallons and

\$0.005 per gallon in the instance where the delivery exceeds 50,000 gallons

INSURANCE:

Minimum insurance coverage, to include Protection and Indemnity Insurance in the amount of \$1,000,000.00 endorsed for piers, docks and gangway coverage. Workers Compensation coverage, Automobile liability coverage in a minimum amount of \$1,000,000.00 and commercial general liability in a minimum amount of \$1,000,000.00, as the same may be required or appropriate in connection with the individual operations of each entity doing business on State property. Coverage amounts and types may change from time to time contingent upon the nature and scope of operations of each entity authorized to conduct business at Hampton Harbor Marine Facility.

ADDITIONAL  
TERMS AND  
CONDITIONS:

Proof of compliance with applicable sections of 33 CFR and 46 CFR

Diesel fuel will only be delivered to vessels (less than 10,500 gallon capacity) that have a contractual agreement with the PDA-DPH to receive deliveries including a Variance issued by the Office of the State Fire Marshal in accordance with Bulletin # 2015-07

Fuel, (gasoline prohibited) will only be delivered to commercial vessels (greater than 10,500 gallon capacity) at the Market Street Marine Terminal with prior permission of the Division

Diesel fuel (gasoline prohibited) deliveries at the recreational docks at the Hampton and Rye Marine Facilities shall only be between the hours of 5:30 AM and 7:30 AM or after 6:00 PM

August 4, 2016

To: Geno Marconi  
Pease Development Authority / NH Port Authority

From: Amanda Cola  
Diesel Direct, Inc.

Re: Right of entry request

Mr. Geno Marconi,

Diesel Direct is a fuel delivery company that has been in operation for over 20 years. When Diesel Direct was founded, the focus was delivery of diesel fuel to the tanks of fleets of trucks at customer locations. Over time Diesel Direct has expanded its products delivered to include biodiesel, gasoline, diesel exhaust fluid (DEF) and fuel additives. Diesel Direct has also grown by expanding to fueling of bulk tanks, generators, trains and marine vessels. Diesel Direct has become a critical component for our customers in many industries including the transportation of goods, transportation of people & storm recovery efforts by providing quality fuel and service as needed, in the safest and most efficient manner possible.

Diesel Direct requests approval for right of entry from Pease Development Authority / NH Port Authority for the ability to expand our marine fueling abilities into NH. Diesel Direct has both a Facility Response Plan and an Operations Manual that have been approved by the United States Coast Guard out of Sector Northern New England. Diesel Direct has specific protocols and best practices that must be adhered to when performing marine fueling (transfers).

As the Environmental, Safety & Compliance Manager at Diesel Direct, I have been given legal authority to submit this request for right of entry.

Thank you,



Amanda Cola  
Environmental, Compliance & Safety Manager  
74 Maple Street  
Stoughton, MA 02072  
(O): 781-832-3327  
(C): 781-844-2014  
(E): [acola@dieseldirect.com](mailto:acola@dieseldirect.com)

MOTION

Director Torr:

The Pease Development Authority Board of Directors authorizes the Executive Director to expend funds in the total amount of \$645.00 for legal services rendered to the Division of Ports and Harbors by:

1.	Susan Marshall, Esq. Through May 22, 2016	<u>\$645.00</u>
	Total	\$645.00 =====

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**Invoice No. 2016-05-22-0147**

May 22, 2016

**Billed to:**

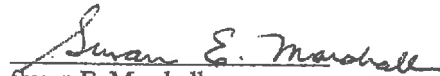
Pease Development Authority  
Pease International Tradeport  
55 International Drive  
Portsmouth, NH 03801-2002

Attn: Ms. Marie Aleksy

**Amount due:**

\$ 645 (10.75 hours @ \$60 per hour=\$ 645). Time sheet attached.

**Submitted by:**

  
Susan E. Marshall  
33 Hilltop Road  
Philadelphia PA 19118

**MEMORANDUM**

To: Pease Development Authority Board of Directors

From: David R. Mullen, Executive Director 

Date: August 18, 2016

Re: Special Events

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I am pleased to report on the following special events:

1. On Sunday, August 28, 2016, the Danielle's Dash 5k road race will be held. Funds raised will benefit the American Heart Association and New Generations' programs.
2. On Monday, September 5, 2016, St. Charles Children's Home will hold a 5k Road Race. Funds raised will be used to support the Home's programs.
3. On Saturday, September 10, 2016, the Newington School Supporters will hold a 5 mile road race. Funds raised will be used to support Newington School programs.
4. On Saturday, September 17, 2016, Bottomline Technologies will hold a 5k road race. Funds raised will be used to support Families First Health and Support Center programs.

MOTION

Director Allard:

The Pease Development Authority Board of Directors will enter non-public session pursuant to:

1. NHRSA 91-A:3, Paragraph II(d) for the purpose of discussing the acquisition, sale or lease of property; and
2. NHRSA 91-A:3, Paragraph II (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Roll Call Vote.

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### MOTION

Note: Effective January 1, 2016, RSA 91-A, the Right to Know Law was modified to provide that minutes and decisions reached in a nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless by recorded vote of 2/3 of the members present **taken in public session**, it is determined that circumstances to withhold the information exist.

Director Loughlin:

Resolved, pursuant to NH RSA 91-A:3, Paragraph III, the Pease Development Authority Board of Directors hereby determines that the divulgence of information discussed and decisions reached in the non-public session of its August 18, 2016 meeting related to:

1. Airport Security matters; and
2. Leasing of property;

would, if disclosed publically, a) undermine and jeopardize the safety of the traveling public and b) benefit a party or parties whose interests are adverse to those of the general community respectively; and agrees that the minutes of said meeting be held confidential until, in the opinion of a majority of the Board of Directors, the aforesaid circumstances no longer apply.

Note: This motion requires 5 Affirmative Votes

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